



NORTH AREA COMMITTEE



AGENDA

To: City Councillors: Todd-Jones (Chair), Price (Vice-Chair), Abbott, Austin, Bird, Gawthrope, O'Reilly, Perry, Pitt, Sarris, M. Smart and Tunnacliffe

County Councillors: Manning, Onasanya, Sales and Scutt

Dispatched: Wednesday, 4 February 2015

Date: Thursday, 12 February 2015

Time: 6.30 pm

Venue: Shirley Primary School, Nuffield Road, Cambridge CB4 1TF

Contact: Toni Birkin

Direct Dial: 01223 457013

- 1 **Apologies for Absence** Committee Manager
- 2 **Welcome and Introduction (including Declarations of Interest)**

'YOU SAID, WE DID, YOU WANT TO KNOW'

- 3 **TO CONFIRM WHAT WAS SAID (MINUTES) AT THE LAST MEETING AND WHAT WE HAVE DONE (ACTION LIST)**
(Pages 5 - 24)

- 4 **YOU WANT TO KNOW (OPEN FORUM)**

6.45 -7.15

COMMUNITY FORUM – JOIN IN THE DISCUSSION ABOUT THESE ITEMS

- 5 **Network Rail: New Railway Station Update**
Network Rail Officer: Katherine Scott

7.15 – 8.00

- 6 Milton Road Cycle Signage** *(Pages 25 - 32)*
Information Item: Clare Rankin, Project Officer - Cycling Projects,
Cambridgeshire County Council

8.00 – 8.10

**7 Intermission and Public Art for Cambridge City Council
and Keepmoat Homes Exhibition**

Artist Zoë Chamberlain is working with Cambridge City Council and Keepmoat to create a series of artworks for the new housing starting with the Cherry Hinton and Barnwell areas of the city. The project is likely to be extended to other areas of the city.

An exhibition will be available for councillors and members of the public to view and discuss with the artist.

8.10 – 8.20

ITEMS FOR DECISION

- 8 Environmental Data Reports** *(Pages 33 - 56)*
Presented by Nick Kester, Enforcement Officer

8.20 – 8.50

**9 S106 DEVOLVED DECISION-MAKING AND GRANT
APPLICATIONS** *(Pages 57 - 84)*

Presented by Tim Wetherfield, Urban Growth Project Manager

8.50 – 9.30

10 Brownsfield BMX / Mini Wheels Facility *(Pages 85 - 98)*

Presented by Alistair Wilson, Asset Manager (Streets & Open Spaces)

9.30 – 10.00

Meeting Information

Open Forum Members of the public are invited to ask any question, or make a statement on any matter related to their local area covered by the City Council Wards for this Area Committee. The Forum will last up to 30 minutes, but may be extended at the Chair's discretion. The Chair may also time limit speakers to ensure as many are accommodated as practicable.

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NORTH AREA COMMITTEE

18 December 2014

7.00 pm - 10.10 am

Present: Councillors Todd-Jones (Chair), Price (Vice-Chair), Austin, Gawthrope, O'Reilly, Perry, Pitt, Sarris, M. Smart, Tunnacliffe, Manning and Scutt.

Officers present:

Head of Planning Services: Patsy Dell

Safer Communities Manager: Lynda Kilkelly

Urban Extensions Project Manager: Julian Sykes

John Richards: Project Leader, Environment, Streets and Open Spaces

Committee Manager: Claire Tunncliffe

Cambridgeshire County Council Officers present.

Capital and Funding Manager: Sinead O' Donoghue

Head of Transport & Infrastructure & Policy Funding: Dearbhla Lawson

Also Present:

Sergeant Wragg.

FOR THE INFORMATION OF THE COUNCIL

14/77/NAC Apologies for Absence

Apologies were received from Councillor Bird, County Councillors Onasanya and Sales.

14/78/NAC Welcome and Introduction (including Declarations of Interest)

No interests were declared.

14/79/NAC To Confirm What was Said (Minutes) at the Last Meeting

Minutes of the meeting of 30 October 2014 were agreed and signed a correct record.

14/80/NAC What we Have Done (Action List)

The following progress with actions were noted:

Trees on Milton Road affected by the bus route.

Councillor O' Reilly read out the following statement from the City Council Tree Officer:

A previous Tree Officer designed the scheme back in 2009/2010 along Milton road. This was to replace the various failing Cherries and Hawthorn etc along Milton road. The new scheme mostly comprised mostly of Prunus Pandora, except the south eastern end/towards Mitchams Corner, where the Tree Team used Robinia Casque Rouge. This was because of the tree pits and hard surfacing, which Robinia Casque rouge could tolerate. There were a few planted on Junctions adjacent Woodhead Drive, Kendal Way, Downhams Lane etc, the north westerly end of the street. This was done as to emphasise the junctions with a slightly different shape and larger tree crown than the other prunus along that stretch.

The reason the Tree Team chose the Robinia Casque Rouge was because of the vigorous growth, grow very well in poor soils, have a much smaller eventual height (6-10m) than their close relative Robinia pseudoacacia (which are a very robust tree and proven to grow well in Cambridge), pretty pink flower, establish very quickly, have a pinnate leaf which allows dapple light through crown, and tolerate drought, Which lead us to believe that they were a good tree for a street situation.

The Robinia Casque rouge is a relatively new cultivar to our local Nurseries but is widely available across the country and into Europe. Pre 2009 there weren't any planted or growing in the city. The problems with R. Casque rouge, as the tree is very quick growing, there are sometimes issues with growth structures and weak branch union (Branch forks), as we discovered. They are cloned plants also, which means they share the same defects with regards to wood strengths right across that grown stock. Because of this, we found that even in moderate to high wind, branches break or main branch unions fall apart. We have also seen that in heavy rainfall this can also happen if the tree is in leaf.

The factors of Milton road running the same direction as the countries south westerly prevailing wind, means that this is also an added issue with R. Casque rouge weak crown/branch establishment. This coupled with the fact it's a main trunk road for the city, where large and high sided vehicles frequently travel through, the crowns of this species cannot cope with this environment.

Because of all the issues stated above, the Tree Team stop buying and planting R. casque rouge approx. two years ago. We have tried to manage the tree by formative pruning, with little success and slowly we are replacing them with Prunus Pandora and other species where appropriate.

Councillor Pitt suggested that this action item and the tree replacement item on Milton Road and Gilbert Road were merged and left as ongoing until planting had taken place.

13/81/Open Forum (12) Request action from County Council to improve cycle signage in the North Area.

Councillor Onasanya will provide an update at the NAC meeting on 12 February 2015.

14/56/NAC Open Forum

Progress on the safety assessment for the junction between Milton Road and the new development between Milton Road and Woodhead Drive.

Councillor Bird will provide an update at the NAC meeting on 12 February 2015.

14/66/NAC: Update on bid for Tesco Express in East Chesterton.

Councillor Bird will provide an update at the NAC meeting on 12 February 2015.

14/65/NAC: Parking restriction in De Freville area and impact around Milton Road Library

Councillor Scutt stated that she could not comment specifically on the De Freville area. Regarding the impact Milton Road she could confirm that steps had been taken to place double yellow on the corners of all the inter sections of Milton Road.

Secondly Cambridgeshire County Council had appointed an Officer to look at parking in Cambridge and the problems that residents experienced and how to determine safe parking.

Michael Bond remarked that the impact of parking restrictions in the De Freville area meant that commuters parked in the area around Milton Road library and asked if a four hour parking restriction in this section of Milton Road.

Councillor Scutt advised that she would investigate this particular query (New action).

14/68/NAC Update on traffic flow disruption to Milton Road as a result of new station development.

Councillor Manning advised that the work should be completed in three to four weeks' time.

Additional item not on the Action Sheet.

Councillor Sarris provided an update on an action which was not on the list concerning bins in East Chesterton. Ward Councillors had put together a list of bin requests for this ward and the bins had now been installed.

14/81/NAC You Want to Know (Open Forum)**Shadia Rahman**

I am in touch with residents of Eastfields who are threatened with losing their homes next year. Is there any possibility that these residents can be put onto Band A on Homelink to give them the best chance of being moved quickly?

Councillor Price: There is a procedure that tenants who require moving have to be followed. If there are any needs that would push these residents up this list, this would happen. If the question is 'could we artificially move the residents further up the list', the answer is no. All households have been visited and advised that an application needs to be made to Home Link in the first instance.

Councillor Manning asked Councillor Price as the Executive Councillor for Housing if policies in place do not cover these cases could the policies be changed if not now in the future?

Councillor Price replied that as there are procedures in the place these will be followed. However if it was felt that the policies require change then the question will be asked which is a different matter to the question raised.

Mike Sargeant: How do residents go about reinstating trees that had been lost over many years such as those on Humberstone Road?

Councillor O' Reilly: Officers always have to rationalise why trees have to be removed permanently but if a list of streets could be e-mailed I would be happy to look into why the trees have not been replaced.

Richard Taylor: There was a sign on one of the trees on Warren Road which stated that this was to be felled. I responded to the consultation which was on the Cambridge City Website. The response received was that this was outside the Council's tree consultation and process. This is an unsatisfactory response. I have been further advised that the decision will be the responsibility of the Council and that County Councillor Manning supports the felling of the tree. Which Committee will make the decision?

Councillor Manning: This was a mistake on the part of the Contractor. Due to the size of the tree it had been advised that this tree should be replaced by another of a more appropriate size. Historically this has always been covered by Cambridgeshire County Council but there was no process.

14/82/NAC Northern Corridor Area Transport Plan S106 Funding Update

The Chair welcomed Sinead O' Donoghue, Capital and Funding Manager, Cambridgeshire County Council, who gave a presentation on the Northern Corridor Area Transport Plan approved projects.

The presentation provided details of schemes that had been approved for funding under the s106 agreements produced by Cambridge City Council, South Cambridgeshire District Council and Cambridgeshire County Council, identifying new transport infrastructure needed to facilitate new development in the north of the City and adjoining parishes in South Cambridge. Any new transport capacity created would include pedestrians, cyclists and public transport.

A copy of the presentation can be viewed at the link below on the Cambridge City Website.

<http://democracy.cambridge.gov.uk/documents/b8550/County%20Council%20Presentation%20Northern%20Corridor%20Area%20Transport%20Plan%20S106%20Funding%20Update%2018th-Dec-201.pdf?T=9>

Julian Sykes, Urban Extensions Project Manager gave a brief introduction to the Cambridge Northern Fringes East Area Action Plan and the area that it related to and the proposed redevelopment options, currently at the consultation stage.

Senior Officers from Cambridge City Council and Cambridgeshire County and North Area Committee Councillors sat with members of the public to discuss and listen to consultation feedback on the Cambridge Northern Fringes East Area Action Plan, and noting related transport issues that arose following the presentation of the Northern Corridor Area Transport Plan approved projects.

The feedback covered a range of comments which can be viewed at the link below at the Cambridge City Council website.

<http://democracy.cambridge.gov.uk/documents/b8581/Item%206%20Notes%20on%20discussion%20held%20on%20Cambridge%20Northern%20Fringe%20East%20Area%20Action%20Plan%2018th-Dec-2014%20.pdf?T=9>

14/83/NAC Policing and Safer Neighbourhoods - North Area Committee

The Committee received a report from Sergeant Wragg regarding Policing and Safer Neighbourhood Trends.

The report outlined actions taken since the North Area Committee of the 28 August 2014. The current emerging issues/neighbourhood trends for each ward were also highlighted (see report for full details).

Members of the public made the following comments:

Member of the public: Could the Police provide a date when those individuals convicted of burglaries referenced would be released?

Could not give a definite answer but had been sentenced to 2.5 years however there could be an opportunity to be released early for various reasons.

Mike Sargeant: Cycling on the pavements is a problem in Cambridge. There is a real problem in the area of Milton Road to Mitcham's Corner where the cycle lane and bus lanes are often blocked with parked vehicles. Building work behind the Portland Arms is also causing the problem. How do the Police address these issues and how closely do you work with the County Council to address these issues?

Sergeant Wragg: If a problem is spotted we will deal with it. There can be times when the Police and Traffic Wardens work together but it is more effectively to work independently. Traffic Wardens are very proactive in the North Area. We are aware of the problems in the area mentioned which is in a busy part of town and have highlighted them on occasions. We also focused on this area when addressing road safety referenced in the report.

Richard Taylor: When an offender is released are the Police informed and advised which area they are released into?

Sergeant Wragg: We are made aware. The Defender Management Unit will make a visit in the first instance and there is a facility to offer support if required.

Richard Taylor: Each Area Committee requests a better / further break down of reporting figures. A different set of figures are produced for the Cambridge Community Safety Partnership, could these figures could be provided in the Area Committee forums?

Councillor Manning: The County Councillor had successfully bid for £100,000 for an open data project which multi agencies would be invited to work on. It could be an opportunity to try to combine the Police data which could be accessed in one place.

Member of the public: Would like to endorse the comments made by Mike Sargeant regarding Mitcham's Corner. Signage can be difficult to understand for cyclists around Mitcham's Corner and beyond. Would it be possible to enforce cyclists not to cycle on the pavements once a night?

Sergeant Wragg: The Police are in the area every day; as well as PCSO's who can and do stop the cyclists on pavements to address the issue.

The Chair advised that he had been working with PCSO's to address the school warning road markings and signage on Arbury Road outside the School. Members of the public could bring their concerns regarding signage to their Ward Councillors who would liaise with Highway Officers and Police to take the matter further

Questions from the Committee.

Councillor Price: Could an update be provided on reported drug related activity at the skate park on Nuns Way Recreation Ground?

Sergeant Wragg: In the late summer a group of youths were selling cannabis, two of whom were currently on bail for theft. As the nights had become darker earlier the situation had improved. However this area would be closely monitored in spring / summer 2015.

Councillor Sarris: What is the strategy for those areas (Green End Road, Fern Road and Northfields Avenue) identified as a problem for speeding?

Sergeant Wragg: There had been a greater Police presence in these areas and had been bidding for extra resources on a weekly basis while tasking officers to attend this area on late shift. The problem would appear to be anti-social rather than speeding which is still a road safety issue. Issue Section 59 Notices could be issued if required.

Are the Police able to address the issue of the laughing gas canisters being discarded outside Grumpy's Pet Store in East Chesterton?

Sergeant Wragg: Will continue to be a Police presence but no problems have been identified in the last week.

Councillor Austin: Residents in East Chesterton have expressed concern regarding three to four speeding vehicles late at night in particular areas.

Sergeant Wragg: Would be happy to take the details and look into the matter further.

Councillor Pitt: Noted that cycle theft had increased across the North Area particularly in West Chesterton and requested that this is continued as a priority and not diluted down in anyway.

Councillor Smart: Would the Police consider anti-social behaviour in the hallways of the flats as a priority over the next quarter?

Sergeant Wragg: Would recommend this issue is not set as a priority. If there is a problem reported the Police would respond.

Do the Police patrol the problem areas identified for speeding late at night?

Generally these areas are patrolled during school drop off and pick up times when the impact on public safety is greater.

Councillor Manning: Are the Police able to sell the items that are recovered?

Sergeant Wragg: Under the Proceeds of Crime Act (POCA) the Police can hold auctions to sell the items.

Councillor Scutt: Could we see Police support for getting the road markings and signage back on Carlton Way and Milton Road as cycle markings are not clear.

The Committee:

Resolved unanimously to prioritise the following:

- i. Continue with work against drug dealers
- ii. Continue to address cycle theft
- iii. Address 20mph speed limit.

14/84/NAC Kings Hedges Road & Ramsden Square - Verge Parking Prohibition

The Committee received a report from John Richards, the Project Leader, Environment, Streets and Open Spaces.

The report asked the Committee to consider local public responses to a proposed Traffic Order that would prohibit parking on highway verges within Ramsden Square and the south-eastern extent of Kings Hedges Road, and determine whether it wishes to move forward with the scheme in whole, or in part, or not.

The recommendations were as follows:

- i. Consider local consultation responses to a proposal to prohibit verge parking in Ramsden Square and part of Kings Hedges Road.
- ii. Determine whether to proceed with the proposal to formal statutory draft Traffic Order stage on both, or either, of these two roads.

Comments from the Committee:

- i. This is the result of residents asking their Ward Councillors what could be done due to the state of the verges in these areas.
- ii. Noted that the consultation responses had produced a clear response in favour of a traffic order on Kings Hedges Road and a fifty / fifty response for Ramsden Square.
- iii. Acknowledged that both schemes would bring an environment improvement to the area.
- iv. Queried if this procedure could set a precedent in other areas
- v. Advised caution and should avoid a one size fixes all.
- vi. Suggested that a city wide approach should be considered by the Cambridge City Joint Area Committee.
- vii. Questioned if more data was required before a decision could be made on Ramsden Square.
- viii. Remarked that Kings Hedges Road was more affected by this issue which was possibly why the return had more favourable.
- ix. Suggested a holistic approach should be taken to look at the impact that this could have on the surrounding areas. If parking was not permitted in Kings Hedges Road this could cause people to park on Ramsden Square. A TRO would elevate this problem.
- x. The verges offered a safety aspect to the pedestrian with a TRO in place this would protect the verges.
- xi. Recovery of the verges was not satisfactory and money needed to be sourced to fix the verges properly which would assist people's perception that they are not to be parked on.

- xii. Surprised to note the response to the consultation was low.
- xiii. Could the scheme for Ramsden Square be modified and delegated to Cambridge City Joint Area Committee with limited parking available.
- xiv. Reiterated that if the TRO was implemented on Kings Hedges Road this would cause displaced parking on Ramsden Square.
- xv. Questioned where vehicles would park if the TRO's were permitted and the over flow would become the next issue.

Officer response.

- i. This could set a precedent particularly for Council Housing estates and housing on the ring road.
- ii. Needs a consistent approach city wide but the solution may not always be the same.
- iii. The number of returns was low but this equated to a 18% return which was not a "bad return".
- iv. The consultation had taken place at the end of the summer holidays when people return to work to try to maximise the number of returns.
- v. There are more cars than spaces so parking was displaced.
- vi. Accepted that the situation needed to be controlled by either relocating parking or strengthening the verges to accommodate that parking although this could be seen as encouraging parking.
- vii. Acknowledged that there were parts of the City where the verges had been strengthened to accommodate the need for parking but on this occasion the Committee should consider if there was a need protect the verges.

Councillor Pitt proposed that a TRO should be permitted for Kings Hedges Road and to defer the decision for Ramsden Square to the Cambridge City Joint Area Committee for further consideration.

2 votes in favour for this proposal.

Councillor Price proposed to proceed with the proposal to formal statutory draft Traffic Order stage on both of these two roads.

Resolved 8 votes in favour of this proposal.

The Committee:

Resolved unanimously to

- i. Consider local consultation responses to a proposal to prohibit verge parking in Ramsden Square and part of Kings Hedges Road.
- ii. ~~Determine whether~~ To proceed with the proposal to formal statutory draft Traffic Order stage on both, ~~or either~~, of these two roads.

The meeting ended at 10.10 am

CHAIR

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COMMITTEE ACTION SHEET

Committee	North Area Committee
Date	18 Dec 14
Circulated on	
Updated on	Jan 15

ACTION	LEAD OFFICER/MEMBER	TIMESCALE	PROGRESS
<p><u>TREES</u></p> <p>Trees on Milton Road affected by the bus route & 14/73/NAC</p> <p>Tree replacement plan Milton Road and Gilbert Road</p> <p>Loss of trees on Carlton Way.</p>			<p>Added to the Action Sheet at the request of Councillor Pitt – and with the agreement of the committee on 3 July 2014.</p> <p>Update from Cllr Bick (at 18 December 2014).</p> <p>Update 18 Dec 2014 Cllr O'Reilly Cllr O'Reilly read a statement from the Tree Officer, a copy of which can found in the minutes of this meeting.</p> <p>Cllr O'Reilly agreed to update the Committee on a full update of the tree replacement programme for Milton Road and Gilbert Road</p> <p>Cllr O' Reilly to investigate why a number of trees of Carlton Way have died and if / when they are to be replaced.</p>
Developer Contributions and Devolved Decision Making - First Round Priority-Setting for Play Area Improvement	Alistair Wilson, Streets and Open Spaces Asset Manager	Final update requested when projects out to consultation / delivered	<p>Update 18 Dec 2014 Cllr O'Reilly Chestnut Grove and Perse Way: Tenders have sent and quotations should be received by the end of December for work to be completed by July 2015.</p>
13/81/Open Forum (12) Request action from County Council to improve cycle signage in the North Area.	Councillor Onasanya	Additional updates provided	Cllr Onasanya has requested that proposals be put on an open forum so members of the public's opinions can be received on the proposals before they go ahead - a further oral update will be given at the NAC meeting on 12 February 2015. - Also see related Agenda item.

<p>14/13/NAC – Speed awareness courses for 20pmh offences. Who will provide them and will they be offered locally.</p>	<p>Councillor Ward</p>		<p>Update: This matter would remain on the action sheet to allow Officers to discuss the matter further with the Police.</p> <p>There is a local provider of speed awareness courses, and drivers don't have to take them in Cambridge. Details of the company to follow.</p> <p>However whilst national rules allow for speed awareness courses for 20mph violations there is currently no local course set up. Police are investigating what needs to be done to achieve this, and Councillor Ward will report back later - On-going</p>
<p>14/26/NAC - Tree roots opposite Co-op Green End Road causing trip hazard</p>	<p>Councillor Manning</p>		<p>Update: Additional tree has been added to the list for remedial work but the item is still on-going.</p> <p>Further update: given the cost and the fact that there is now an EIP in that area, and a project I have got added to the Northern Area Corridor Transport Plan pot, it will be done as part of one of these. Officers have confirmed this won't affect either project (in terms of adding extra cost or stopping elements from being done).</p> <p>Update 5 Dec 14 Cllr Manning : Initial site visit completed and this matter will be included in a wider feasibility study of the area.</p> <p>Update 15 Dec 2014 Cllr Manning: Work has been delayed but the issue is still ongoing.</p> <p>Update 20 Jan 2015 Cllr Manning: Feasibility study still being written.</p>
<p>ADDITIONAL ACTION – missed off from meeting on 3 July 2014</p> <p>14/56/NAC Open Forum – Progress on the safety assessment for the junction</p>	<p>Councillors Kevin Price and Mike Todd Jones</p>		<p>Update from Cllr Onasanya:</p> <p>I have been informed that although there are currently 88 cluster sites in Cambridgeshire (excluding trunk roads and Peterborough), of which 51 are within the City of Cambridge, this junction is not part of an accident cluster site.</p>

between Milton Road and the new development between Milton Road and Woodhead Drive			<p>During the current cluster site period (Jan 2011 – end December 2013) one injury accident was recorded at the junction. This involved a cyclist filtering along the inside of a line of traffic colliding with a moped that was turning right into the junction.</p> <p>The records also show an injury accident in 2009, this occurred when a learner driver stalled at the junction and was hit from behind by the following vehicle. However, there is no record of a safety audit being carried out on the junction design.</p> <p>I have been informed it is believed that construction predated the start of the safety audit process in Cambridgeshire in 1997.</p> <p>Additionally, the Lead Engineer Road Safety Team Local Infrastructure and Street Management have advised they are unaware of any physical changes to the junction layout in the intervening period that would have required a safety audit.</p> <p><u>Update Nov 2014</u> This it is a planning issue the City Councillors are now looking into it. Additionally, the original area specified was not actually correct and as such the reply given was not therefore accurate.</p> <p><u>18 December 2014.</u> No update given – Cllr Price to provide an update at the next NAC committee on 2 February 2014.</p>
14/66/NAC Update on Mitcham's Corner development	Suggested by Committee 28.08.14		Ongoing as related to the City Deal.
14/66/NAC Update on bid for Tesco Express in East Chesterton	Suggested by Committee 28.08.14		Update October North Area Committee Cllr Manning – this matter has gone to Committee. Cllr Bird – sent an email and awaiting a reply

			<p><u>18 December 2014.</u> No update given – Cllr Bird to provide an update at the next NAC committee on 12 February 2014. <u>Update from Cllr Bird</u> I've spoken to Highways and the area around Tesco's would be best to leave it's as it is.</p>
<p>14/65/NAC</p> <p>Parking restriction in De Freville area and impact around Milton Rd Library</p>	Cllr Scutt		<p><u>18 December 2014, Cllr Scutt</u> Regarding Parking Restrictions steps have been taken to place double yellow on the corners of all the inter sections Milton Road. County Council have appointed an Officer to look at parking in Cambridge and the problems that residents experience to determine safe parking.</p> <p>Would investigate the possibility of four hour parking restrictions in this area as requested by Mr Sergeant at the December meeting.</p> <p><u>3Feb 2015 Update Cllr Scutt</u> From County Officers: With regards to Milton Road Library parking, whilst it would not be permissible to restrict a parking space solely for library use, the County can restrict the duration of stay to say one hour to prevent long term parking and introduce some turn-over of vehicles utilising the parking bay.</p> <p>This would involve an amendment to the traffic regulation order (TRO) and the installation of additional signage, so there would be a cost associated with this work which would need to be borne by a third party - that is residents or need to secure funding from alternative sources.</p>

14/68/NAC Update on traffic flow disruption to Milton Rd as a result of new station development	Chair suggested update at future meeting		Update October North Area Committee Work is currently 2 to 3 weeks behind schedule and was expected to be completed by the end of January. 18 Dec 2014, Cllr Manning Work should be completed in three to four weeks. Will provide update at meeting.
14/69/NAC Implementation of New York traffic schemes methodology.	Councillor Manning suggested that he update on this at a future meeting		Ongoing.
14/73/NAC Verge parking	Cllr Todd-Jones		18 Dec 2014, Cllr Todd-Jones Confirmed that a letter had sent letter to Dr Julian Huppert MP, requesting support on this matter, but a follow up letter would be sent. Update from County Council (via Councillor Onasanya) A PCN can only be issued where a Traffic Regulation Order is in place and is accompanied by the relevant signs. We can issue PCNs for vehicles parked on the footway when they are adjacent to waiting restrictions on the carriageway as these apply from the centre of the carriageway to the building line which includes paths and grass verges. The police have various powers to enforce vehicles parking on the pavement where they are causing an obstruction and recently PCSO's have been given extra powers which allows them to issue Traffic Offence Reports. When requesting action from the police I would advise people to e-mail their local community police team rather than call 101.
14/73/NAC Parking problems in Buchan	Cllr Price to investigate		Reply from the Neighbourhood Community Development Manager (2nd

Street			<p>December 2014)</p> <p>There is limited parking in the car park at the moment because of the building site and the contractors parking their vehicles and the fact that we are still open to community groups. So I can appreciate there will be some overspill at the moment .Hoping that this will become less of an issue in the new year when we are 'back to normal ', but it is something that we will keep an eye on".</p> <p>18 Dec 2014, Cllr Price.</p> <p>There is limited parking because of contractors parking their vehicles .But once the works have been completed the Community Development Officer will keep an eye on the situation.</p>
14/74/NAC Progress with Chesterton Sports Pavilion	Urban Growth Project Manager		<p>18 Dec 2014, Cllr Todd Jones.</p> <p>There will be a more detail update on this item from the Urban Growth Project Manager, Tim Wetherfield, when the Committee will look at the third round priority setting. Planning Permission was received on 4 December and work should start on site in March 2015.</p>

Agenda Items Suggested by the Public and, as yet, not delivered

1. Invite County Council Officers/Members to comment on Highway repairs.
2. Discussion on pavement damage/repairs including problems with tree roots.
3. Dual use crossings and the timings of traffic light controlled pedestrian crossing.
4. Report on changes to Brownfields and the impact of changes to the Children and Young People's Participation Service (ChYpPS).
5. S106 Transport Corridor Workshop feedback.
6. Resident Parking.
7. Play Areas including a progress report on Hawkin Road.
8. Location of recycling areas.
9. Improvements to Cycle Paths Yellow Lines
10. Community Events section on every agenda
11. Fen Road
12. New Bridge over the River Cam.
13. Progress on New Primary School.
14. 20mph data monitoring.
15. Recognition/discussion that a large section of the attendees at this meeting do not wish to be filmed.

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MILTON ROAD CYCLE SIGNAGE

Note to Members of Cambridge City – North Area Committee

From: Clare Rankin, Project Officer - Cycling Projects, Cambridgeshire County Council

Date: 12 February 2014

1.0 INTRODUCTION

- 1.1 The purpose of this paper is to inform Members and the public about the proposal for improvements to the signage of shared use paths on Milton Road between the Highworth Avenue/Elizabeth Way roundabout and Green End Road.

2.0 BACKGROUND

- 2.1 There are a variety of Traffic Regulation Orders along Milton Road which apply to sections of footway on which cyclists are allowed to cycle. The signage of these regulations is inconsistent and some markings are worn away and signs or posts damaged.
- 2.2 It has been previously agreed by the North Area Committee that a priority for police should be enforcement of the rules on footway cycling with fines given to cyclists who are cycling where they have no right to do so. This in turn has raised the issue of poor signage where cyclists are unclear about where the shared use paths start and end.

3.0 DETAILS OF PROPOSED SIGNAGE

- 3.1 Appendix A shows details of the signs to be installed, replaced or removed. In order to keep signage clutter to a minimum existing street furniture has been used and where this is not possible small signs on bollards are proposed. Where possible superfluous posts have been removed.
- 3.2 In addition to the shared use signage we are also proposing to highlight the cycle routes with cycle symbol markings. It is proposed that these are marked along the path to the north at regular intervals, particularly after junctions and on the segregated cycle route along the east side of Green End Road.
- 3.3 Funding of this scheme will be from the Local Sustainable Transport Fund.

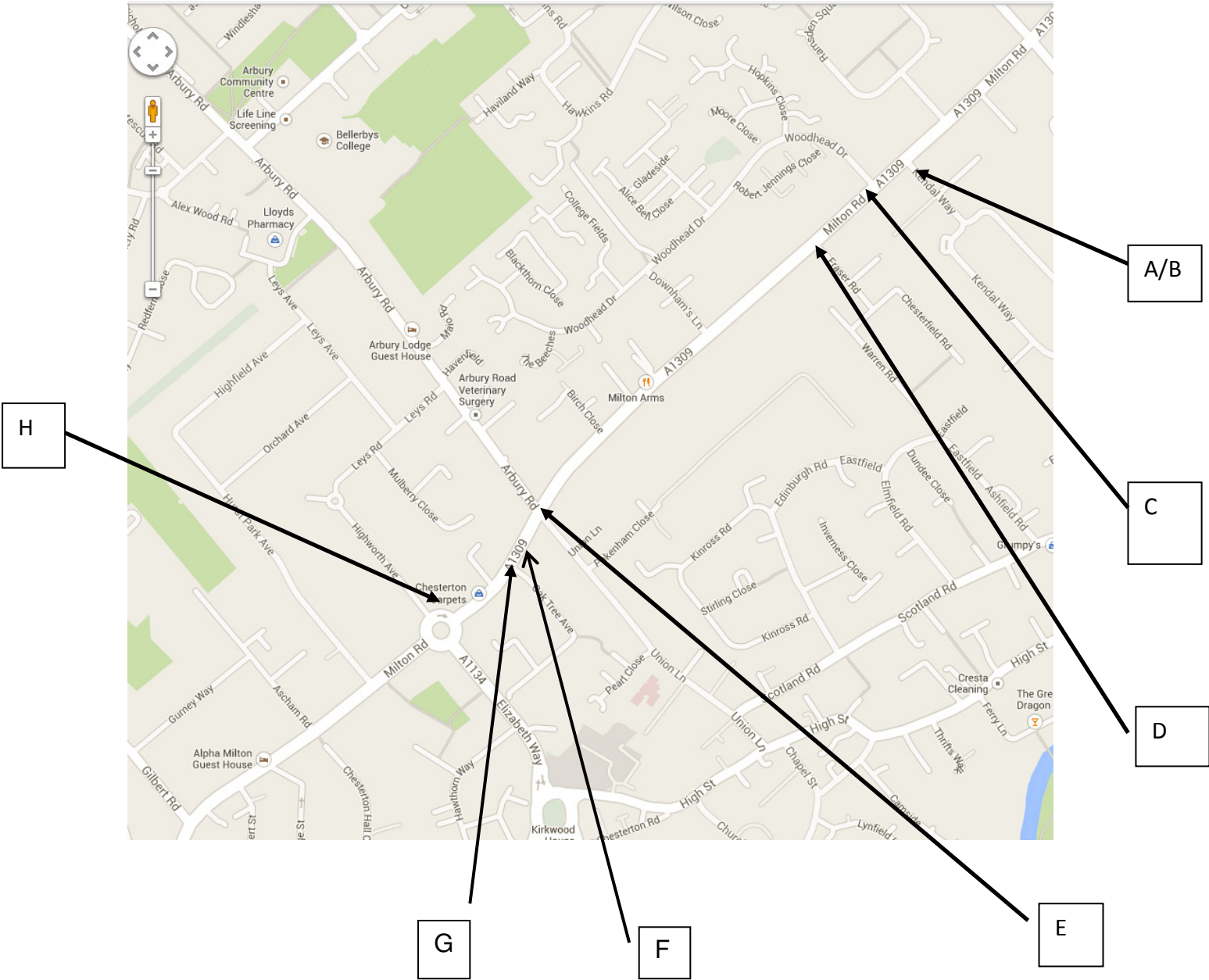
4.0 NEXT STEPS

- 4.1 Any comments or suggestions regarding cycle signage in this area of Milton Road is welcomed and these will be considered. Members will be consulted on any changes and the works will then be undertaken in March.
- 4.2 There appears to be support for expansion of this signage review to look at the whole North Area in which case an alternative source of funding will need to be identified as the LSTF fund ends in April.

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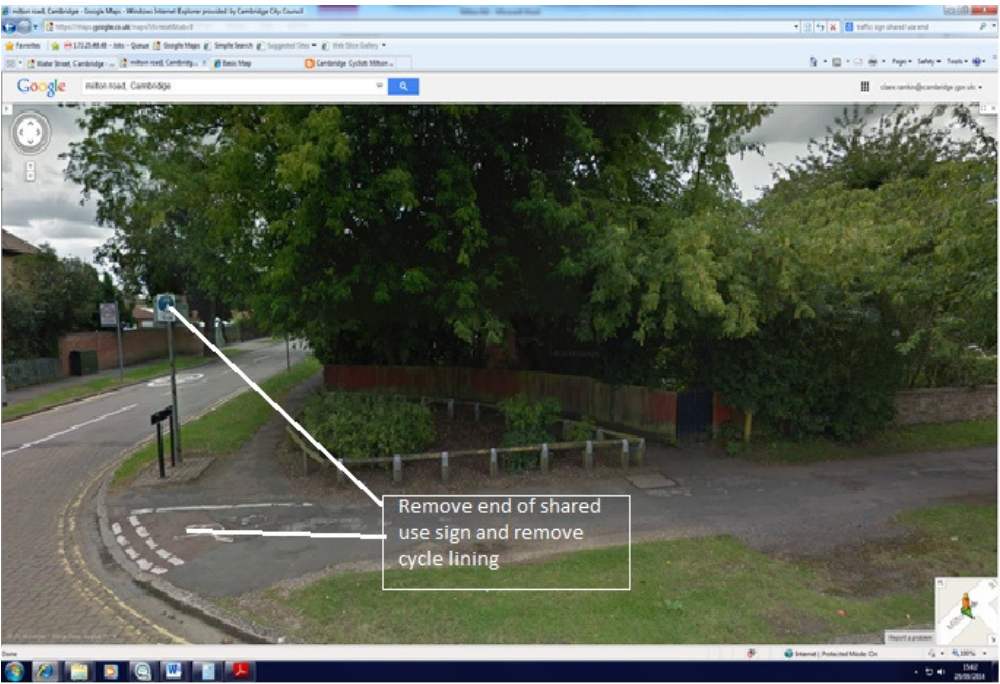
MILTON ROAD CYCLE SIGNAGE

APPENDIX A



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A Kendal Way South



B Kendal Way North



C Fraser Rd to Woodhead Drive crossing



D Fraser Rd north



E Union Lane south



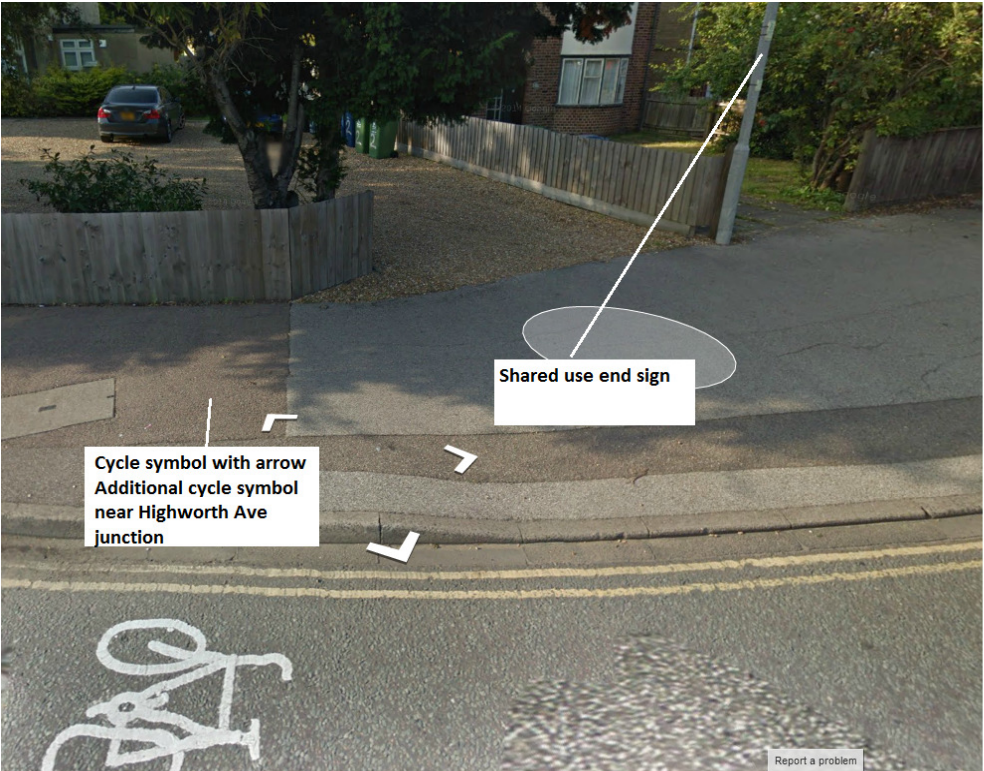
F Between Union Lane and Oak Tree Ave



G Oak Tree Ave north



H Milton Rd/Highworth Ave roundabout



Environmental Data Report



Cambridge North Area
October to December 2014

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1. Introduction

This quarterly report provides an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the North Area Committee. The report identifies the reactive and proactive service actions undertaken in the previous quarter, including the requested priority targets and reports back on the recommended issues and associated actions to be targeted in the following. It also includes key officer contacts for the reporting of waste and refuse and public realm issues.

2. Target setting and recommendations

All those at Committee have an opportunity to suggest issues that they would like to see tackled in the neighbourhood area during the upcoming quarter to help shape the activity to be undertaken within the public realm.

Following suggestions that are received the relevant teams will consider the suggestions, and will prioritise work, responding reactively where appropriate and programming some work for the future. All suggested targets will be reported back on in the following quarter to update members and the public on the status of the issue. Recommendations will also be presented to the committee for consideration and to aid discussion.

Recommendations

The following are suggestions for members on what action could be considered for priority within the North Area for the quarter of October to December 2014.

Continuing priorities¹

1. Enforcement patrols to tackle fly-tipping in the alleyways and footpaths around Kings Hedges (Pulley) Recreation Ground, *Kingsway Flats*, *Arbury Court* and St Kilda Avenue.
2. Enforcement joint working and patrols to deal with littering from students of Cambridge Regional College in the areas of Campkin Road and Nuns Way Recreation Ground
3. Investigating the feasibility of litter/recycling bins on *Scotland Road at the junction with Green End Road*
4. Early morning patrols for dog fouling on Kings Hedges (Pulley) Recreation Ground.

New suggested priorities

5. Park deep cleanse, to include removal of graffiti, flyposting, litter, dog fouling, vegetation cut back and sweeping at Alexandra Gardens and Green End Road Recreation Ground

Members are recommended to endorse the above recommendations or to make proposed amendments, and in doing so to consider the community intelligence questions below to help shape the public realm work.

Community intelligence questions

1. What activities should be considered as part of ward blitzes?
2. What geographical locations would benefit from targeted work? (including public realm enforcement activity and clean-up work by the community payback)
3. What locations for new and replacement general waste, recycling and dog bins (in line with resources available) should be considered?
4. Where and when the dog warden service should patrol in order to target dog fouling?.

¹ Amendments to continuing priorities are shown in italics

3. Routine activity

Streets and Open Spaces teams work closely with residents, community and campaign groups to keep Cambridge clean, green and safe. Street cleansing works to clear shop fronts and maintain all residential streets to a good standard of cleaning by sweeping them regularly. The team empties litterbins and dog bins across the city parks and open spaces, as well as removing graffiti and clearing needles and fly tipping.

The grounds maintenance team maintains all council housing and highway grass and shrub beds across the city, and carries out the maintenance of the city's cemeteries and crematoriums as well as the maintenance of all parks across the city. The City Rangers team provide a street-level, face-to-face contact point for people to raise any cleanliness and public safety issues that they might have concerning their neighbourhood.

The dog warden patrols within Cambridge to increase people's awareness of the requirement to clear up after their pets, as well as collecting stray dogs within the city and works alongside animal charities to deliver educational roadshows. Investigation of instances of environmental crime in public places across the city is carried out by the public realm enforcement team. As well as undertaking enforcement action where necessary, the team provide advice for residents and businesses on issues including fly tipping, litter, waste, illegal advertising, abandoned shopping trolleys, verge parking and abandoned, untaxed and nuisance vehicles.

4. 'Ward Blitz' activity

The City Council has embarked on a campaign of monthly 'ward blitzes' across the City, involving the Council's City Rangers, Rapid Response, Public Realm Enforcement and Street Cleansing teams. These teams will undertake coordinated public realm maintenance, enforcement and educational action, targeting one ward every month in rotation. Working within existing budgets, this action is additional to the routine, day-to-day, work undertaken by these services.

In the North Area, the first ward blitz programme is taking place in Arbury during October 2014 and including the following actions:

- Deep cleansing of gulley's
- Cleansing of litter and dog bins
- Cleansing of signage
- Cleansing of recycling centres
- Increased dog warden presence
- Increased public realm enforcement presence
- Joint working with Cambridgeshire Fire and Rescue, and Cambridgeshire Police
- Free dog microchipping event
- Proactive inspections by pest control in known hotspots

The results of the Arbury ward blitz are included in the appendices of this report. Future ward blitzes for the North Area are scheduled for East Chesterton in March 2015, Kings Hedges in July 2015 and West Chesterton in November 2015.

5. Specific issues and actions

The following specific issues were identified for targeted action in the October to December 2014 quarter. The following tables summarise the action undertaken and current situation, whether ongoing or completed, for each issue.

Priority 1	Enforcement patrols to tackle fly-tipping in the alleyways and footpaths around Kings Hedges (Pulley) Recreation Ground. and St Kilda's Avenue
Action Taken	Over 2 hours of patrols have been conducted by enforcement officers during October to December in dealing with fly tipping at the Pulley Rec. To date four fly tips have been removed from the area, although no evidence or CCTV footage has been found to identify the responsible person.
Current Situation	Ongoing

Priority 2	Enforcement joint working and patrols to deal with littering from students of Cambridge Regional College in the areas of Campkin Road and Nuns Way Recreation Ground
Action Taken	Over 3 hours of patrols have been conducted by enforcement officers during October to December in dealing with littering at Campkin Road. To date educational advice has been provided to a number of students, and plans to attend Cambridge Regional College for an educational session are planned for the upcoming term.
Current Situation:	Ongoing

Priority 3	Investigating the feasibility of litter/recycling and dog bins along Kings Hedges Road, as well as litter bins on Scotland Road and dog bins on Nicholson Way and Haviland Way.
Action Taken	The majority of requested new litter and recycling bins were installed during December; the outstanding work is programmed for January to March 2015.
Current Situation:	Ongoing

Priority 4	Jet wash Milton Road, Arbury Road and Green End shops to remove grime and chewing gum from the shop fronts
Action Taken	The shop areas within the North wards have been cleansed. This involved a team of two operatives and took approximately 5 hours to complete.
Current Situation:	Completed

Priority 5	Cleanse of area of Scotland Road and Green End Road junction to remove litter and grime and to investigate the suitability of litter bins in the area.
Action Taken	This area within East Chesterton has been cleansed. This involved a team of two operatives and took approximately 2 hours to complete.
Current Situation:	Completed

Priority 6	Early morning patrols for dog fouling on Kings Hedges (Pulley) Recreation Ground.
Action Taken	Dog warden patrols have been conducted by both the Enforcement team and Dog Warden Service to address the issues of dog fouling. Educational advice and dog bags have been provided to a number of early morning dog walkers seen at these locations.
Current Situation:	Ongoing

Other issues:

Issue	Cam Causeway – Broken Poles / Fencing
Action Taken	The remainders of the broken fences and poles were cleared, and the remaining old fencing was temporary repaired by the Assets team within Streets and Open Spaces.
Current Situation:	Completed

Issue	Dundee Close – Overgrown hedge
Action Taken	The overgrown bush and tree at Dundee Close has been trimmed back following work by the City Ranger.
Current Situation:	Completed

Issue	On street recycling bin information
Action Taken	A short article has been submitted to Cambridge Matters on the use of on street litter recycling bins and what can be recycled in these bins.
Current Situation:	Completed

Issue	Dog mess disposal information stickers
Action Taken	New stickers have been produced that will be displayed on litter bins to advise the public that dog mess can be disposed of in litter bins as well as dog mess. These stickers will start to be rolled out from February onwards.
Current Situation:	Ongoing

Issue	Arbury Court – investigation of fly tipping and littering issues
Action Taken	Patrols have been conducted to address the issues of littering and fly tipping, but to date no individuals have been witnessed littering at the location and no evidence of those responsible for fly tipping has been recovered.
Current Situation:	Ongoing

Issue	Use of Bramblefields Nature Reserve
Action Taken	Nature Reserve officers from the Council are working with the City Rangers to conduct extra sweeps to keep the area free of needles and drugs paraphernalia. Officers are liaising with the local schools to develop further plans for school use of the nature reserve.
Current Situation:	Completed

Issue	Downhams Lane – investigation of littering issues
Action Taken	Patrols have been conducted to address the issues of littering, but to date no individuals have been witnessed littering at the location.
Current Situation:	Ongoing

Issue	Kingsway – investigation of fly tipping and littering issues
Action Taken	Patrols have been conducted to address the issues of littering and fly tipping, but to date no individuals have been witnessed littering at the location and no evidence of those responsible for fly tipping has been recovered.
Current Situation:	Ongoing

6. Environmental Data

Private realm

Activity	Investigations	Treatments Carried out	Informal Action / Written Warnings	Statutory Notices Served	Simple Cautions	Legal Proceedings	Comment
Pest Control	42	38	0	0	0	0	
Noise Complaints	105	N/A	*	6	0	0	*All complaints will generally have at least one such action.
Refuse/Waste Complaints	4	N/A	*	0	0	0	*All complaints will generally have at least one such action.
Other public health complaints ²	5	N/A	*	0	0	0	
Private Sector housing standards	43	N/A	*	0	0	1 commenced	*All complaints will generally have at least one such action.

² Other public health complaints includes odour, smoke, bonfires, filthy and verminous

Public Realm Data

Public Realm Enforcement (North Area)

Activity	Investigations	Written Warnings	Statutory Notices Served	Fixed Penalty Notices Issued	Simple Cautions	Legal Proceedings	Comment
Abandoned vehicles	15	n/a	n/a	0	0	0	Includes 13 abandoned and 2 untaxed vehicles
Nuisance vehicles ³	1	1	n/a	0	0	0	All reports were for vehicles for sale on the public highway
Derelict cycles	16	n/a	n/a	n/a	n/a	n/a	
Domestic waste	22	18	0	1	0	0	
Trade waste	3	2	0	0	0	0	
Litter	0	0	0	1	0	0	
Dog control orders (including fouling)	13	0	n/a	1	0	0	
Illegal camping	0	n/a	0	n/a	0	0	
Illegal advertising	4	0	n/a	0	0	0	

Stray dogs (North Area)

Activity	Number of cases	Rehomed	Destroyed	Claimed	In Kennels	Comment
Stray dogs	4	1	0	2	1	Three other stray dog calls were received, but the dogs were collected by their owners before the dog warden attended

³ Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

Summary of public realm enforcement data

- Two untaxed vehicles were impounded by the Public Realm Enforcement Team on Ribston Way and Alexandra Gardens, both vehicles were destroyed when the owners failed to claim their vehicles and pay the associated charges for having their vehicle untaxed on the public highway.
- One nuisance vehicle was found on Campkin Road near to the primary school. This area has been introduced as a regular patrol area to tackle the issue of nuisance vehicles.
- Sixteen derelict cycles were removed from across all four wards. The number of cycles removed as abandoned in the North area varies between 15 to 25 a quarter.
- There were 22 domestic waste investigations conducted in the area between October and December, which resulted in eighteen warning letters. One person responsible for littering at a recycling centre was issued and subsequently paid a fixed penalty notice.
- Trade waste from three businesses was found illegally dumped at the recycling centre in Arbury and Kings Hedges, requests for two businesses regarding their compliance for waste duty of care are currently outstanding.
- Thirteen cases of dog fouling were reported to the dog warden, following patrols in the areas no suspects have been identified and to date no formal enforcement action has been taken. One fixed penalty was issued for failing to clear up dog fouling on Nuns Way Recreation Ground and was subsequently paid.
- Four incidents of illegal advertising were identified, including one estate agent board and one banner. Of this one estate board was not removed within the allotted time and was impounded by the Council.

Operations cleansing data by ward

Activity	Total number of incidents	Ward				Comments
		Arbury	East Chesterton	Kings Hedges	West Chesterton	
Fly-tipping	73	32	7	27	5	
Offensive graffiti ⁴	1	0	0	1	0	
Detrimental graffiti ⁵	26	7	3	7	4	
Needles	2512	0	0	0	2500*	*Relates to 1 incident
Shopping trolleys	16	4	7	2	3	Number of impounded trolleys was 8

Summary of cleansing data:

- Seven out of the 32 reports for fly tip in the Arbury Ward came from the Molewood and Hazelwood Close area, and an additional six reports came from the Cockerell Road area, the other fly tip reports for Arbury area were reported from 14 different locations.
- No particular trends with types of fly tipped material were identified in this period for East Chesterton.
- Six out of the 27 reports for fly tip in King Hedges came from rear of Arbury Court shopping centre, and an additional three reports came from Wilson Close and Woburn Close; the remaining fly tip reports for King Hedges area were reported from 12 other locations.
- Five fly tips were removed from West Chesterton, which included two cases of removal of rubbish from Carlton Way.
- There was one instance of offensive graffiti on the play equipment at Arbury Court play area.
- No significant pattern was found relating to detrimental graffiti.
- In West Chesterton approximately 2500 needles were removed from a property that was cleared as a void. The needles included a collection of used and unused needles and were all located within the property.

⁴ Offensive graffiti includes but is not limited to that which contains swear words, reference to religion, racist, reference to a person / naming a person, drawings of human body parts, words of reference to human body parts and reference to sexual activity. The service aim is to remove this type of graffiti within 1 working day.

⁵ Detrimental graffiti is graffiti that contains but is not limited to general tags, drawings not falling under the above criteria, and words not classified as offensive. The service aim is to remove this type of graffiti within 5 working days.

7. Proactive and community work

During the period October to December the following proactive and community work has been undertaken.

Task	Dog fouling campaign
Action Taken	As part of a Keep Britain Tidy 'We're Watching You' dog fouling campaign, Borrowdale was monitored for dog fouling during a 4 week period, during which time glow in the dark posters were put up to encourage owners to dispose of dog mess correctly.
Current Situation	Completed

Task	Footpath clearances
Action Taken	Work has been conducted with the Community Pay Back to open up footpaths where they have become covered in grass, mud and weeds. The areas that have been completed within the last quarter include Cam Causeway footpath leading to Fen Road.
Current Situation	Ongoing – part of a programme of ongoing work

Task	Vegetation cut back
Action Taken	Work has been conducted with the Community Pay Back to clear overgrown vegetation. The areas that have been completed within the last quarter include Laxton Way (rear of Shirley School), the footpath between Nuns Way and Blackberry Way and Crowland Way footpath.
Current Situation	Ongoing – part of a programme of ongoing work

Task	Litter clearance
Action Taken	Work has been conducted with the Community Pay Back to litter pick the green areas at Edgecombe and surrounding areas, which took a team of 10 workers a whole day and they collected approximately 30 to 40 bags of litter.
Current Situation	Ongoing – part of a programme of ongoing work

8. Key contacts

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9. Area	Contact	Telephone Number	Email
Environmental Health Manager	Yvonne O'Donnell	01223 457951	yvonne.odonnell@cambridge.gov.uk
Pest Control	Refuse and Environment	01223 457900	env.health@cambridge.gov.uk .
Noise			
Cleansing Manager	Don Blair	01223 458575	Don.blair@cambridge.gov.uk
Dog fouling	Customer Service Centre	01223 458282	wasteandstreets@cambridge.gov.uk
Litter			
Fly tipping (Public land)			
Graffiti			
Needles			
Public Realm Manager	Wendy Young	01223 458578	Wendy.young@cambridge.gov.uk
North Ranger	Joe Obe	01223 458282	cityrangers@cambridge.gov.uk
Abandoned bicycles	Customer Service Centre	01223 458282	
Public Realm Enforcement	Enforcement Team	01223 458573 01223 458062	streetenforcement@cambridge.gov.uk
Abandoned, untaxed and nuisance vehicles	Customer Service Centre	01223 458282	
Illegal camping			
Illegal advertising			
Dog Warden	Samantha Dewing (Mon-Wed)	01223 457883	dogwarden@cambridge.gov.uk
Stray and lost dogs	Customer Service Centre	01223 457900	
Out of Hours	Emergency calls	0300 3038389	n/a

10. Resources

The following are suggestions that members of the North Area Committee and residents and businesses may wish to consider or request for the upcoming period:

Recycling and general street litter bins

A small quantity of recycling and general street litter bins are available for each ward, as follows:

Arbury: 8 (3 bins used)

East Chesterton: 1 (6 bins used, 4 allocated pending installation)

Kings Hedges: 9 (2 bins used)

West Chesterton: 5 (4 bins used, 1 allocated pending installation)

We would like to receive suggestions for where bins should be installed on the street and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

At present we are in the second year of a three year replacement project for new and replacement bins on the city's streets and open spaces, and once the second phase is finished we will then run a similar scheme for new bins on the city's parks and open spaces.

Requested bins sites:

Ward	Location	Installation Date	Comments
Arbury	Frenchs Road (near school cut through to Harvey Goodwin Avenue)	December	
Arbury	Roseford Road (at Perse Way junction)	December	
Arbury	Acton Way (at Perse Way junction)	December	
East Chesterton	Sherbourne Close (Green End Road)	December	
East Chesterton	Edinburgh Road	December	
East Chesterton	Kinross Road (near new bench)	December	2 new bins installed
East Chesterton	Echo House	December	
East Chesterton	Evergreens (at the end of the road)	December	
East Chesterton	Green Park*	N/A	Bins are well used; an additional set was placed on the other side of road.
East Chesterton	Mariners Way	N/A	Pending LHI before installation
East Chesterton	Hailing Way	N/A	2 new bins to be installed during January to March 2015
East Chesterton	Green End Road (outside Grumpy's)	N/A	Location to be determined that does not prevent access to road area – planned for January to March 2015. .

East Chesterton	Cam Causeway (Franks Lane Alleyway)	N/A	Installation of bins at this alleyway could pose security risk to neighbouring properties and the alleyway is not wide enough to accommodate bins
East Chesterton	Cheney Way	N/A	Specific location required to assess if additional bins are required
East Chesterton	Fallowfields	N/A	Specific location required to assess if additional bins are required
East Chesterton	Union Lane	N/A	Set of bins already at bus stop near this location.
Kings Hedges	Kendal Way	December	
Kings Hedges	Downhams Lane (cut through by Woodhead Drive)	N/A	Existing bins are located at either end of Woodhead Drive which is sufficient for the local area.
Kings Hedges	Kings Hedges Road	N/a	No specific location identified by officers as requiring further bins.
Kings Hedges	St Kilda's Avenue (near new bench)	December	
Kings Hedges	Campkin Road (at the shops area by recycling centre)	N/A	Existing bins are already installed at shopping area, but are not used by the public.
West Chesterton	Bateson Road (near to school)	December	
West Chesterton	Victoria Avenue	December	
West Chesterton	Carlyle Road (near job centre)	N/A	Programmed for January to March 2015
West Chesterton	De Freville Avenue (Chesterton Road bus stop)	December	
West Chesterton	Chesterton Road (near Old Spring)	December	
West Chesterton	Milton Road (opposite number 17)	N/A	Bins already on the side of the road opposite at Tommy Tuckers, additional bins not required
West Chesterton	Milton Road (shops at Arbury Road junction)	N/A	Set of bins at either end of shops, sufficient for shop area.
West Chesterton	Milton Road (towards Elizabeth Way shops)	N/A	Set of bins at either end of shops, sufficient for shop area

*Relocation could not be actioned, additional bins installed that are not included in total available for each ward

Example of bins used within the city:

For the outer city centre streets and shopping areas. Bins are installed wherever space allows with a recycling unit alongside:



For outer city shopping areas where space allows and areas on out city parks (for example Cherry Hinton Hall):



Dog bin provision

A number of dog bins are available for each ward, as follows:

Arbury: 4

East Chesterton: 2 (2 bins used)

Kings Hedges: 3 (1 bin used)

West Chesterton: 3

We would like to receive suggestions for where bins should be installed on the parks and open spaces and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Requested bins sites:

Ward	Location	Installation Date	Comments
Arbury	Borrowdale (at path through to Histon Road)*	December	N/A
Arbury	Harding Way (junction with Gunning Way)*	December	N/A
Arbury	Histon Road Cemetery	N/A	Following discussion with the Friends of Histon Road cemetery this request for a dog bin was withdrawn.
East Chesterton	Sherbourne Close	December	N/A
East Chesterton	Union Lane (junction Union Lane / Milton Road)	December	N/A
East Chesterton	Hailing Way	N/A	Dog bins already installed at either end of footpath, additional bin is not required.
East Chesterton	Havilland Way	N/A	No specific location identified as requiring further bins.
Kings Hedges	Campkin Road (Hawkins Road green area)	December	N/A
Kings Hedges	Kings Hedges Road	N/A	Specific location required to assess if additional bins are required
Kings Hedges	Nicholson Way	N/A	Dog bins already on Arbury Park, no specific location identified as requiring further bins.

*Bin installation requests that pre-date ward allocation and are not included in total available for each ward

Example of dog waste bins used for all sites:



Pocket ashtray distribution

Locations of where pocket ashtrays should be distributed from are welcomed by the Public Realm Enforcement team.

11. Appendices

Ward Blitz Activity – Arbury – October 2014



The City Council has embarked on a campaign of 'ward blitzes' across the City, involving the Council's City Ranger, Rapid Response, Public Realm Enforcement and Street Cleansing teams. These teams will undertake coordinated public realm maintenance, enforcement and educational action; this is additional to the routine, day-to-day, work undertaken by these services.

Ward blitz activities include:

- Cleansing of gulley's
- Cleansing of litter and dog bins
- Cleansing of signage
- Cleansing of recycling centres
- Increased dog warden presence
- Increased public realm enforcement presence
- Joint working with Cambridgeshire Fire and Rescue, and Cambridgeshire Police
- Free dog microchipping event

Arbury was the first ward area to receive the targeted service during October 2014. A summary of the ward blitz action delivered in the month is detailed below:

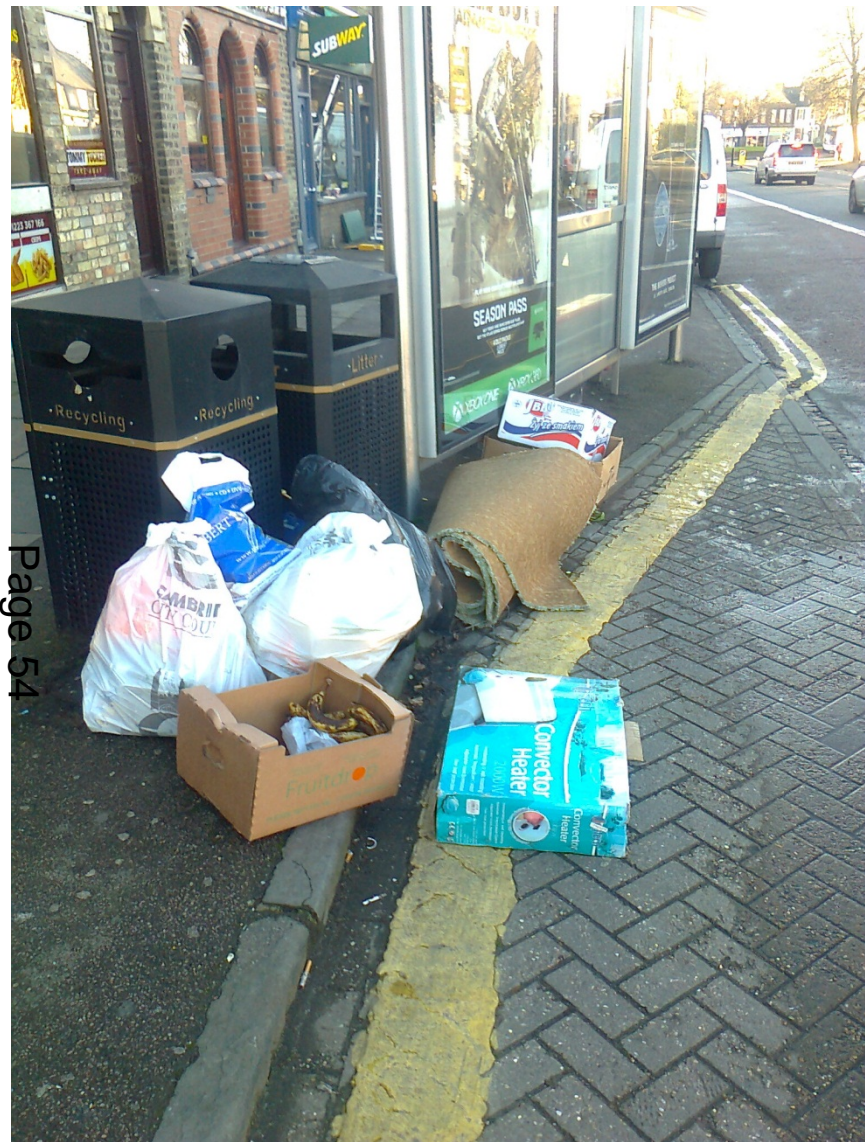
Shop fronts deep clean	<p>Shop fronts and associated street furniture pressure washed at:</p> <ul style="list-style-type: none"> • Histon Road (Opposite Akeman Street) • Carlton Way • Hazelwood Close • Akeman Street • Arbury Court <p>Additionally footway surfaces pressured washed outside shop fronts at:</p> <ul style="list-style-type: none"> • Carlton Way • Arbury Court
Litter clearance	<p>All footways within the ward have been cleared of litter and debris at least once a week during the blitz period. Additional clearance of broken glass was completed at Akeman Street, Molewood and Hazelwood Close.</p>
Cleansing of recycling centres	<p>All recycling sites within Arbury were visited once in the month and have been pressure washed and also all of the footway surfaces pressure washed at these locations.</p> <p>Operations staff visited all recycling sites at least once a week to clear and dispose of any fly tipped items. Additional visits were also made by the City Ranger and Enforcement team to investigate and remove fly tipped waste.</p>
Graffiti removal	<p>The graffiti teams proactively patrolled and cleared all graffiti, both offensive and detrimental, including an offensive graffiti that was found at Arbury Road play area. This incident was reported through to the Anti-Social Behaviour Team.</p>

<p>Sweeping of litter, detritus and leaves</p>	<p>A large mechanical sweeper was deployed to Arbury and swept all carriageway gulleys (where not obstructed by parked vehicles) at least once in the month, and a mid-size mechanical sweeper with support from operatives swept footways and carriageways (where not obstructed by parked vehicles) at least once in the month with manual clearance of detritus to assist machine where required.</p>
<p>Increased dog warden presence</p>	<p>The dog warden increased patrols in the green spaces of Arbury, and was supported by patrols from the Enforcement team to deal with issues of dog fouling. Patrols included a mixture of early morning, daytime and weekend patrols.</p> <p>The following locations were visited:</p> <ul style="list-style-type: none"> • Histon Road Cemetery – 4 patrols • Arbury Court Park – 3 patrol • Molewood Close – 2 patrols • Alexandra Gardens – 2 patrols • Humphreys Road – 3 patrols • Blanford Walk – 1 patrol • St Albans Recreation Ground – 7 patrols • Hazelwood Close – 2 patrols • Borrowdale – 6 patrols <p>In total the Dog Warden and Enforcement spent over thirty hours patrolling the ward for dog control issues and providing education where required. No fixed penalties were issued for dog control breaches.</p> <p>As part of this work the North City Ranger also supported the work of the Dog Warden by carrying out joint educational visits to residents at Cockerell Road and Kingsway.</p>
<p>Increased public realm enforcement presence</p>	<p>The public realm enforcement team carried out a number of hi-visibility patrols in the ward during October, including the following specific issues:</p> <ul style="list-style-type: none"> • In Cameron Road a householder moving in to the area was provided a verbal warning about disposing of their waste and driving/parking their car on the grass at Cameron Road Recreation Ground. • At Arbury Court all businesses were visited and given information packs regarding the Litter Voluntary Code • On Campkin Road the owner of a vehicle advertised for sale was sent a warning letter sent, and the owner removed the for sale signs • Patrols were carried out at Ferrars Way garages to deal with issues of vehicles being repaired on the highway

Photographs of vegetation cut back on Nuns Way Recreation Ground footpath to Blackberry Way: Before and after (November 2014)



Photographs of Milton Road flytipping: Before and after clean up (December 2014)



Photographs of new litter and recycling bins at Edinburgh Road and Frenchs Road (December 2014)



Photographs of new dog bins at Borrowdale and Gunning way (December 2014)



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CAMBRIDGE CITY COUNCIL

REPORT OF: Director of Environment

TO: North Area Committee

12/02/2015

WARDS: Arbury, East Chesterton, West Chesterton, King's Hedges

S106 DEVOLVED DECISION-MAKING AND GRANT APPLICATIONS

1. INTRODUCTION

- 1.1 In 2012, the council devolved to area committees decision-making over the use of particular types of S106 contributions, which are collected to address the impact of development. The first two priority-setting rounds took place in 2012/13 and 2013/14. Section 6 of the report includes an update on on-going S106 projects.
- 1.2 The main focus on this report, however, is on the current (third) priority-setting round. This is aimed at S106 grant-funding for community groups to enable them to make improvements to their community or sports facilities, which would benefit local communities. Background information on the process is set out in Section 3. The current availability of S106 funding devolved to North Area in the community facilities and outdoor sports contribution types can be found in Section 4. Section 5 then focuses on three grant applications relating to community facilities received from local groups.
- 1.3 The next (fourth) priority-setting round will take place later this year: proposals and/or grant applications will be invited in the early summer, with a view to committee reports & priority-setting decisions in the autumn. This will then enable consideration of proposals for a wider range of S106 contribution types (including informal open space and play provision for children & teenagers) and other proposals for public art and sport or community facility improvements, not least ones involving council project management/delivery.

2. RECOMMENDATIONS

The North Area Committee is recommended to:

- 2.1 agree a £30,000 devolved community facilities S106 grant for the refurbishment of the community facilities at St Luke's Church on Victoria Road, subject to project appraisal approval and a community use agreement (see paragraph 5.1);

- 2.2 encourage updated applications from 12th Cambridge Scout Group and Chesterton Methodist Church as part of the next S106 priority-setting round later this year, given that their current allocations are not yet ready to be considered (see paragraphs 5.2 – 5.3);
- 2.3 withdraw the £35,000 devolved informal open space S106 contributions currently allocated to the Alexandra Gardens trim trail proposal in the light of the response to the local consultation on the design proposals (see paragraphs 6.3-6.4); and
- 2.4 withdraw the £20,000 devolved informal open space S106 contributions currently allocated to the lighting of Nun's Way multi-use games area, as the immediate issue relates to repairs not eligible for S106 funding (see paragraphs 6.5-6.6).

3. BACKGROUND

- 3.1 **About S106 contributions:** New development and related population increases create additional demands on local facilities. The council currently asks developers to pay S106 contributions in order to address that impact. An overview can be found on the Developer Contributions web page at www.cambridge.gov.uk/s106. Key points to bear in mind are as follows.
 - a. The purpose of S106 contributions (as set out in most S106 agreements) is “for the provision of, improvement of or better access to” particular types of facilities (such as community facilities or outdoor sports facilities - as defined in local planning policy) “within the city of Cambridge”.
 - b. In deciding which local projects to prioritise using their devolved S106 funding, area committees have to work within amount of funding that is currently available (see Section 4).
 - c. To be eligible for S106 funding, project proposals need to provide additional improvement and benefit to the community – and so cannot be for like-for-like replacements or for repairs/maintenance.
 - d. Project proposals for S106 grants need to be accessible to all sections of the community. The council cannot fund facilities for religious worship but can fund community facilities run by faith groups which are available for use by everyone. Grant recipients are required to enter into community use agreements. The council monitors the use of community facilities which receive S106 grants to make sure that this happens in practice.
- 3.2 **S106 priority-setting process:** Following a report to the Community Services Scrutiny Committee last October, it was agreed that the current S106 priority-setting round would focus on grant-funding

opportunities relating to the community facilities, indoor and outdoor sports and public art S106 contribution types. Whilst all decisions on indoor sports and public art proposals are now taken by the relevant executive councillors, the area committees can decide whether to award S106 outdoor sports or community facilities grants for local projects and, if so, which eligible proposals to prioritise.

- 3.3 The latest S106 equality impact assessment, reported to the same scrutiny committee meeting, highlighted that allocating contributions in the current round to grant-funded projects could reduce the funding available for projects in the next round. This might particularly affect parts of the city with lower income levels, which might be more dependent on facility improvements being project managed or delivered by the council. To help address this, it is being made clear to all area committees that they are not expected to allocate all their available devolved S106 contributions now.
- 3.4 **Current S106 priority-setting round:** From early November for a month, local groups submitted S106 grant applications for developing their sports and community facilities or small-scale public art projects. A summary of the application and assessment process can be found in Appendix A. Overall, 30 grant applications were received from across Cambridge - seven from the North Area.
- a. One of these grant applications (for roof repairs at Arbury Community Centre) is not eligible for S106 funding. Community Development officers discussed this with the grant applicant last autumn, highlighting other potential sources of funding. They have also been made aware about the applicant's more recent discussions about the same matter with the author of this report.
 - b. Three eligible S106 grant applications to be considered for North Area devolved funding are addressed in Section 5 of this report:
 - improving the community rooms at the Community Centre at St Luke's Church on Victoria Road (West Chesterton);
 - turning 12th Cambridge Scout Hut on Gilbert Road (West Chesterton) into a community centre; and
 - community facilities as part of the Chesterton Methodist Church redevelopment on Green End Road (East Chesterton).
 - c. Three other applications from this Area have already been allocated strategic city-wide S106 grants, subject to standard conditions, following reports to the Community Services Scrutiny Committee on 15/1/2015:
 - £1,000 public art grant to the 'Big Draw event 2015', being organised by Chesterton Village Association;

- £5,000 outdoor sports grant to Cambridge 99 Rowing Club on Kimberley Road, West Chesterton;
- £65,000 indoor sports grant to Cambridge Gymnastics Academy on the North Cambridge Academy site.

4. UPDATE ON S106 FUNDING AVAILABILITY

- 4.1 In late November 2014, the Minister of State for Communities & Local Government announced that S106 contributions should not be sought any more for sites of 10 homes or less (with a maximum combined gross floor space of 1,000 square metres) and all residential annexes and extensions. New regulations are awaited and the full implications will need to be assessed.
- This change is unlikely to impact on S106 contributions already received for developments already commenced, or to impact directly on the current S106 priority-setting round.
 - The implications of the announcement do, however, reinforce the message in the briefings to area committees last October:
S106 contributions are set to taper off and run down in future; it is important to ensure that they are used to greatest effect.
- 4.2 The latest analysis of available S106 funding (as at 20/01/15) shows the following levels of unallocated S106 contributions in the North Area devolved funds relevant to this third S106 priority-setting round. The figures are rounded down to the nearest £25,000 in order to provide a 'broad brush' picture because the analysis of detailed project allocations and spending is currently under review. That said, it is worth noting the devolved community facilities contributions are nearer £150,000 than £125,000.

Contribution types	North Area
Community facilities	£125,000
Outdoor sports (incorporating formal open space)	£100,000

- 4.3 Key points to note about these unallocated contributions are as follows.
- Devolved funding for projects already prioritised by the North Area Committee in the first two rounds has already been allocated, so the amounts in the table represent what is still available to spend. Please note that recommendation 2.4 (to de-allocate £20,000 of devolved outdoor sports contributions from the lighting improvements for Nun's Way multi-use games area) would increase the amount of unallocated S106 funding in that category.

- b. None of the devolved community facilities contributions have 'expiry dates' in the next five years (2015-2019).
- c. There are currently two devolved outdoor sports contributions with expiry dates in Winter 2016/17 and a further two with expiry dates in Spring 2019. The amounts that have to be contractually committed by those dates are shown below. If the Area Committee agrees to de-allocate contributions currently allocated to the Nun's Way MUGA lighting project (see also paragraphs 6.5-6.6), these amounts will increase. In either case, there should be sufficient time to address these expiry date issues.

Unallocated outdoor sports contributions with expiry dates by 2019

Devolved to North Area	Winter 16/17	Spring 2019
Currently unallocated	£2,350	£4,500
If recommendation 2.5 is agreed:	£3,500	£11,500

- 4.4 A wider analysis of devolved S106 funding availability (incorporating other developer contribution types) is in the process of being developed. It is anticipated that an overview will be reported to the Community Services Scrutiny Committee in March 2015: members of the North Area Committee will be sent relevant details then. It is envisaged that a further update will be reported to this Committee next autumn, as part of the fourth S106 priority-setting round.

5. CONSIDERATION OF CURRENT GRANT APPLICATIONS

- 5.1 The application from the **Community Centre at St Luke's Church** for £28.6k towards a £43.3k project, which could be delivered by March 2016, can be found in Appendix B. Community Development officers support this proposal.
- a. The proposed improvements to the insulation and comfort of the community rooms would be eligible for S106 funding.
 - b. The applicant has previously been in contact with Community Development about this proposal, and discussions had taken place before the application was made.
 - c. The applicant has already carried out £10,000 fund-raising and is planning further fund-raising for the remaining £4,700 still needed.
 - d. The recommendation to provide a grant of £30,000 (more than being requested), subject to satisfactory project appraisal and a community use agreement, is simply on the basis that it is a round figure. Whilst there are constraints on devolved community facilities funding and other proposals likely to come forward from

other parts of North Area, the Area Committee is reminded that previous community facilities grants have been in the region of £80,000 - £100,000. Councillors may wish to consider a different level of funding - either the amount requested by the applicant or a higher amount up to the £33,348 still needed for the project.

- 5.2 The grant application from **12th Cambridge Scouts**, for between £150,000 to £190,000 to transform the scout hut into a community facility, can be found in Appendix C. The care and attention taken in compiling the application is appreciated. Even so, the officer assessment has concluded that it is not ready to be considered yet.
- a. More information is needed about how a community facility on this site would be used (eg, which groups have expressed an interest) and how it would be managed and financed.
 - b. The applicant needs to bear in mind that community rooms are proposed as part of the development of the (nearby) Milton Road library, and that the North Area Committee has allocated £100,000 for the community facility (see paragraph 6.2). Even so, given that the library redevelopment has not progressed as quickly as hoped and the Area Committee may wish to re-assess its current S106 allocation next autumn, an update of the scout hut application could be interesting.
 - c. The land on which the scout hut is located is owned by the County Council and the lease has expired. The applicant needs to address this issue with the County Council as a matter of urgency.
 - d. There are not enough community facilities S106 contributions in the devolved funds available to the North Area Committee (around £125,000) to afford the conversion works proposed, not forgetting that there are other proposals seeking the same funding.
 - e. It would be helpful to have more information from the applicant about the catchment area proposed for the community facility conversion. This would help officers to assess how the proposal might benefit other areas of the city and, therefore, whether it could be considered for community facilities S106 funding in the strategic fund. That said, please note that there are similar constraints on the availability of funding in the strategic fund.
- 5.3 The grant application from **Chesterton Methodist Church**, to provide better community facilities (including a community café/meeting point) as part of the redevelopment of its site, can be found in Appendix D. Ahead of receiving the findings of a recently commissioned feasibility study and the proceeds from the sale of the Sturton Street Methodist Church site, the application is not yet ready to be considered. An updated application would be welcomed this

summer as part of the preparations for the fourth S106 priority-setting round. Officer comments on the application are as follows.

- a. This could be an interesting application. More information is needed on what new community facilities would be provided, how they would be used, how this would help to meet local needs and what additional benefit the new facilities would provide.
- b. Community Development officers have already made clear that the funding is for non-religious components of the project only.
- c. More details will be needed about the costs of the project and how much devolved community facilities S106 funding the applicant would be seeking for eligible works (ie, providing additional benefit, not replacements). Should the North Area Committee wish to consider prioritising this proposal in future, the level of grant would also need to be informed by the level of devolved funding available at that point and other proposals for community facilities seeking the same funding.

6. UPDATE ON PREVIOUS S106 PRIORITY-SETTING ROUNDS

- 6.1 North Area S106 projects completed in 2014 have included the Nun's Way skate park, the 'splash pad' (water play) at King's Hedges play area and improvements to Logan's Meadow local nature reserve. There is also a report, elsewhere on this agenda, providing an update on consultation feedback regarding the proposed BMX/mini-wheels track next to Brown's Field Youth and Community Centre (allocated £30,000 by the Area Committee in the first priority-setting round).
- 6.2 **Community rooms at Milton Road library:** The Area Committee allocated up to £100,000 of devolved community facilities contributions to this project in the second priority-setting round last February. It is being taken forward by the county council. An update had been expected last summer/autumn, and officers have relayed to county council colleagues concerns raised by Area Committee members that this had not been forthcoming.
 - a. A progress report has now been received and can be found in Appendix E. It makes clear that the project has not advanced as fast as had been hoped. That said, the summary of the next steps in paragraphs 14-16 is helpful.
 - b. Importantly, county council colleagues have taken on board that the Area Committee would need to consider the future of the current allocation to this project if clear progress cannot be demonstrated by the time the Area Committee reaches the decision-making stage of the fourth priority-setting round in autumn 2015.

- 6.3 **Alexandra Gardens trim trail:** The Area Committee allocated up to £35,000 of devolved informal open space contributions to this project in the second priority-setting round last February. A consultation on proposals for the fitness equipment and possible locations took place last autumn (see Appendix F). There were 65 responses in total (46 using the on-line consultation and 19 replying via the consultation leaflet). Whilst 46% of the replies opted for one of the four possible locations (A – D) for the fitness equipment, 54% were not in favour of any of them. Amongst the comments received, there were:
- a. queries about the need for the trim trail and the level of use;
 - b. concerns that it would be out-of-keeping with the rest of the park;
 - c. and misgivings about the design of the equipment proposed.
- 6.4 On this basis, although the suggestion for the trim trail arose from earlier public consultation on possible local uses of S106 funding, there is not clear support for the proposal after all. It is, therefore, recommended (see paragraph 2.3) that the current £35,000 allocation is returned to devolved funds available to the Area Committee for future S106 priority-setting. Around £4,400 of the devolved informal open space contributions that would be de-allocated have expiry dates in Winter 2016/2017 (by which time they would need to be contractually committed). There is still time to make sure that these contributions can be used before then.
- 6.5 **Lighting for Nun's Way multi-use games area (MUGA):** £20,000 of devolved outdoor sports S106 funding was allocated by the Area Committee last February to improve the lighting for this sports facility. Subsequent officer investigations into the proposal have clarified that some of the lights have not been working – so this is a matter for repair, rather than being eligible for S106 funding. Last summer, officers met ward councillors about the issue and it was concluded that progressing the repair was more of a priority than any wider upgrading of the lighting. Whilst pinning down the exact nature of the fault has not been straightforward, an oral update on the next steps will be given at the meeting.
- 6.6 It is therefore recommended (see paragraph 2.4) that the current £20,000 allocation is returned to devolved funds available to the Area Committee for future S106 priority-setting. The implications for the availability of devolved outdoor sports funding and S106 expiry dates is addressed in paragraph 4.3c.
- 6.7 There is, of course, some disappointment when any project previously identified as a local S106 priority is unable to come to fruition, as in the case of the Alexandra Gardens trim trail and Nun's

Way MUGA lighting proposals. At the same time, there are some positives to be taken from this:

- a. project design proposals are being tested by local consultation;
- b. checks are made as initial proposals are developed in more detail in order to ensure that they are still eligible for S106 funding.

6.8 In the context of the key message emphasised in paragraph 2.4 – that S106 contributions are tapering off and running down – it is important that officers can report back to the Area Committee to ensure that the devolved S106 resources available to the North Area can be used effectively.

7. IMPLICATIONS

7.1. **Financial implications:** General funding constraints have been highlighted in section 4 of this report. For S106 grant-funded projects, the grant recipients will be responsible for the running/maintenance costs of their projects.

7.2. **Staffing implications:** Community Development officers will keep in contact with the grant applicants mentioned in this report about their proposals.

7.3 **Equal opportunities implications:** This has been addressed, in general, in paragraph 3.3 of this report. Paragraph 3.1d also outlines the council's approach to providing and monitoring grant-funding for facilities run by faith groups. Any specific issues relating to the recommended grant to the Community Centre at St Luke's Church will be covered in the project appraisal, which will be reported to the Area Committee Chair, Vice Chair and Opposition Spokes.

8. BACKGROUND PAPERS

These background papers on the S106 devolved decision-making process were used in the preparation of this report:

- "S106 devolved decision-making: taking stock and moving forward", report to North Area Committee, 30/10/2014.
- "Devolved decision-making and developer contributions: 2nd priority-setting", report to North Area Committee, 06/02/2014.
- "S106 priority-setting and small-scale public art grants", report to Community Services Scrutiny Committee, 15/1/2015.
- "S106 priority-setting and outdoor & indoor sports facilities", report to Community Services Scrutiny Committee, 15/1/2015.

- Written statement to Parliament by Minister of State for Communities and Local Government (28/11/2014):
<https://www.gov.uk/government/speeches/small-scale-developers>

Further information can be found on the council's Developer Contributions web page (www.cambridge.gov.uk/s106).

9. APPENDICES

- A. S106 grant application & assessment process
- B. S106 grant application from Community Centre at St Luke's
- C. S106 grant application for 12th Cambridge Scout Hut
- D. S106 grant application for Chesterton Methodist Church
- E. Milton Road Community Hub: progress report from Cambridgeshire County Council
- F. Alexandra Gardens trim trail proposals – consultation paper, autumn 2014.

10. INSPECTION OF PAPERS

To inspect the background papers or if you have a query on the report please contact:

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S106 grant-funding application & assessment process

1. Applications for S106 grant funding were invited from local groups and organisations between 7 November and 8 December 2014. This was publicised via:
 - a. area committee briefings;
 - b. local councillors making contact with local groups in their wards;
 - c. information on the Council's website;
 - d. news releases and posts on social media;
 - e. emails to local organisations who have contacted the council in recent months about S106 funding opportunities.
2. The application process has involved completing an initial two-page form, supported by guidance notes for applicants. Prospective applicants were invited to ask themselves five questions before filling in the form, in order to minimise the number of applications not be eligible or suitable for S106 grant-funding.
3. The following criteria have been taken into account in assessing each application (as mentioned at the foot of the application form):
 - a. whether it is eligible for S106 funding;
 - b. whether the proposed projects is feasible;
 - c. whether it is ready to be considered;
 - d. whether it is consistent with council policy (eg, the Sports and Physical Activity Strategy and/or the Anti-Poverty Strategy).
4. The assessment of applications has involved relevant officers from Community Funding & Development and Recreation Services, as well as City Development Management.

S106 grant application from Community Centre at St Luke's

1. Organisation:	COMMUNITY CENTRE AT ST LUKE'S
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2. Project:	IMPROVEMENTS TO INSULATION AND COMFORT OF COMMUNITY ROOMS
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3. Which category does this proposal relate to?	Community facilities
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4. Where:	St Luke's Church & Community Centre, Victoria Road
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5. Project funding:	A. Estimated total capital project costs	B. Funding already secured for project	C. Amount of S106 funding requested
	£43,348	£10,000	£28,648

6. What is the purpose of your project proposal? What works would it involve?
To provide a warm, environmentally-sound, safe and friendly space for the whole community and to ensure the long-term viability of this important Victorian building for the benefit of a lively local population. This application is for secondary glazing of draughty windows, increased storage facilities for children's groups and suitable furniture for elderly users.

7. Why is it needed and how would it benefit Cambridge residents?
We know from user surveys and feedback that there is appreciation of the beauty and lightness of our space, reasonable rents, accessibility and good facilities including parking, but there are persistent problems inherent in a draughty 19 th -century building on the scale of St Luke's. These revolve around plumbing and heating, safety, comfort and storage, while our energies have been concentrated on maintenance issues. Even innovations made when the church was converted to community use in 1980s needed repair, replacement or updating. Since 2008 urgent problems have been gradually addressed and, after many discussions and wide consultation, we are confident that resolution of draught problems, together with minor outstanding health and safety issues, storage suitable for our permanent users and more comfortable furniture, will ensure a satisfied and growing group of users. Funds have already been raised for

repairs to the stonework of the building, and Cambridge residents, especially the large numbers grouped around the Victoria Road area, will benefit from increased comfort and convenience as the Centre develops and, long-term, all who live locally will benefit from improvements to the sustainability and security of a key historic building within the Conservation Area

8. What preparations are in place? What still needs to be done?

a.	Project management	<i>In place:</i> Ecumenical Church Council (management committee) <i>Next steps:</i> sub-committee
b.	Local/user consultation	<i>In place:</i> all current user groups have been consulted on their needs and expectations, and the neighbourhood has been consulted through a questionnaire distributed by local councillors <i>Next steps:</i> additional consultation and leaflet to be distributed with Easter mailing, plus more face to face discussions with users
c.	Land ownership	<i>In place:</i> Yes
d.	Project design	<i>In place:</i> Yes
e.	Planning approval	Not required
f.	Funding	<i>In place:</i> £10,000 <i>Next steps:</i> this application and further fund-raising (already planned)

9. Are there any risks or potential negative impacts? How are these being addressed?

No

10. Estimated project timescales

a.	Anticipated project start date	May 2015
b.	Anticipated project completion date	March 2016

S106 grant application for 12th Cambridge Scout Hut

1. Organisation:	12 TH CAMBRIDGE SCOUT GROUP
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2. Project:	TRANSFORMATION OF SCOUT HUT ON GILBERT ROAD INTO A COMMUNITY FACILITY
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3. Which category does this proposal relate to?	Community facilities
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4. Where:	12 th Cambridge Scout Hut, 40A Gilbert Road, CB4
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5. Project funding:	A. Estimated total capital project costs	B. Funding already secured for project	C. Amount of S106 funding requested
	£220k	£20k	£150k to £190k

<p>6. What is the purpose of your project proposal? What works would it involve?</p> <p>Improve and modernise the existing building to make it suitable for wider community group use. Built in the early 1960s with solid brick walls, the hut is currently unheated (except for fan heaters used in the main hall), uninsulated, lacks disabled toilet/access and has no hot running water. It is unsuited as a building for use by many community groups (including, arguably, the current use by the scout group itself, as the lack of facilities discriminates against potential scouting members who might need them).</p> <p>Works required:</p> <p>a) improve energy-efficiency: replace asbestos cement roof with modern, insulated material, replace windows and doors with double-glazed units, add exterior wall insulation & render, and add floor insulation;</p> <p>b) heat: install energy-efficient central heating throughout the building (to replace current use of electric fan heaters) and hot water system</p> <p>c) reconfigure internal layout to include toilets (including a disabled toilet) complying with modern regulations, improve access for wheelchair users, and create a 2nd large meeting space (by combining small offices/storage rooms).</p> <p>d) modernise & improve safety: to include replacement of electrical wiring, adding fire detection/alarm and emergency lighting systems.</p>
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7. Why is it needed? How would it benefit Cambridge residents?

- Anecdotal and through discussions with representatives of various groups, it is believed that the West Chesterton and adjoining wards (including Arbury, King's Hedges, Petersfield, Abbey, Market, Castle and East Chesterton wards) have insufficient availability and affordability of medium-sized facilities and meeting spaces for community groups.
- This project would enable the existing asset, currently used by Scouts and Guides, to be improved and made suitable/available for use by other groups who, currently, are unable to find affordable or available meeting spaces in the 5 to 50-person size range.
- The location is close to Mitcham's Corner, with few such facilities nearby. It would serve the community across a wide area of Cambridge, not just North Area. It would provide premises suitable for activities for a wide age range of participants, from young children to senior citizens.
- As envisaged, the building would be particularly advantageous to groups serving those residents with economic or social disadvantage, where such groups otherwise are often unable to secure suitable premises.
- Once improved, the use of the premises is conservatively expected to rise from 120 user-sessions* per week (scouts and guides, evenings, school term-time only), to around 800 user-sessions per week (assuming moderate daytime, weekend, holiday and additional evening use by community groups). Note that the theoretical capacity for use (with both the main hall and the second meeting room being used continuously) would be far higher than this.

[*a user-session = one person attending a 2-hour session of activity]

8. What preparations are in place? What still needs to be done?

a.	Project management	<p>In place: Within the scout group, the Executive Committee has performed consultation with group members and initial project planning.</p> <p>Next steps: The Executive Committee will appoint a sub-committee of volunteers, led by a project co-ordinator, to plan and manage the project, control finances, and liaise with all stakeholders. Since the project is one of refurbishment (rather than new build) with separate individual improvements being made, project management and tendering processes are expected to be relatively straightforward, with suppliers (architect, contractors) being engaged directly.</p>
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b.	Local/user consultation	<p>In place: Discussions have been held with the adjoining Milton Road Primary School, children's after-school and holiday clubs & a local home-schooling parents group.</p> <p>Next steps: Further discussion, with a wider section of the local community, about the specific requirements for a community facility. Inform and consult local residents and Milton Road Primary School about the detailed plans, taking in views on both the opportunities and any concerns from all.</p>
c.	Land ownership	<p>In place: The land is owned by Cambridgeshire County Council and leased to the scout group. The lease has expired. Discussions about the renewal of the lease are ongoing with the Council. The opportunity to make the facility available for community use (and the consequent need for investment and for a long-term lease) has been communicated. The building is managed by the scout group (and owned and held in Trust on its behalf).</p> <p>Next steps: Further discussions/negotiation and conclusion of a Lease Agreement with the Council - expected to take approximately 6 months to complete.</p>
d.	Project design	<p>In place: Discussion of the major project elements has taken place within the scout group. Detailed sketches for discussion have been produced by an architect.</p> <p>Next steps: Discuss, revise and finalise detailed plans and commission an architect to produce full architectural drawings.</p>
e.	Planning approval	<p>Next steps: Given that the project will result in minor changes to external appearance (but not major changes or extensions to the overall structure), and that the frequency and scope of use of the building will be extended, planning consent is expected to be required. The Planning Officer will be consulted and, if required, a planning application will be submitted. Given the location and minimal visual impact of the project, we are unaware of any reasons why this application would be unsuccessful.</p>
f.	Funding	<p>In place: Currently the scout group has cash reserves of approximately £20k that it expects to contribute to the project capital expenditure.</p> <p>Next steps: Raise further funds from various sources: seek substantial donations from scouting alumni &</p>

		parents, fund-raising events (cake sales, bag-packing etc) and, where allowable under S106 grant conditions, investigate further grant opportunities from The Scout Association and/or other organisations.
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**9. Are there any risks or potential negative impacts?
How are these being addressed?**

- Lease: delay or failure to agree from the County Council - active discussion is being pursued to expedite lease renewal.
- Planning consent: possible delay or failure to obtain consent - the design brief will be to minimise impact likely to prompt objections and maximise likelihood of consent being granted.
- Local objectors (possible objections from local residents / school) - communication and consultation with these groups will be initiated, and project plans revised accordingly to minimise any negative impacts (real or perceived)
- Funding shortfall: possible failure to raise the required funds to complete the project. All funding routes will be explored and all costs will be minimised as far as possible. In the worst case, certain aspects of the project may need to be revised to reduce costs (for example, reduced room reconfiguration work) or postponed to a subsequent phase (funded later by other means).

10. Estimated project timescales

a.	Anticipated project start date	
	Project start (including wider consultation, planning application, procurement):	March 2015
	Construction:	March 2016 (sooner if possible)
	Realistic time has been allowed for lease, planning & fund-raising actions to be completed.	
b.	Anticipated project completion date	July 2016 (or sooner)

S106 grant application from Chesterton Methodist Church

1. Organisation:	CHESTERTON METHODIST CHURCH (CMC)		
2. Project:	REDEVELOP CHURCH PREMISES AND SITE (IN COLLABORATION WITH CAM SIGHT)		
3. Which category does this proposal relate to? Community Facilities			
4. Where:	Green End Road, East Chesterton		
5. Project funding:	A. Estimated total capital project costs	B. Funding already secured for project	C. Amount of S106 funding requested
	£1.1 million	To be confirmed	£
6. What is your proposal's purpose? What works would it involve?			
<p>Chesterton Methodist Church wants to provide facilities which better serve current & future activities including user groups from the local community. The aim is to build a new suite of premises which replace the existing provision and also provide an affordable community café/meeting point. CMC and its neighbours at 'Cam Sight' have collaborated for a number of years and have been engaged in detailed conversations together since May 2014. They have an agreed Memorandum of Understanding in respect of collaboration to look at site redevelopment. Cam Sight have plans to spend a significant sum on improving the facilities they have available for their core activities and also to provide for future development. Some exploration has taken place with the neighbouring Nursery. CMC and Cam Sight believe there is great potential for a co-ordinated approach to development of their sites which would lead to a significant benefit for the local community and vastly improved access and safety.</p>			
7. Why is it needed and how would it benefit Cambridge residents?			
<p>The premises are tired, unfit for purpose, and at least require substantial refurbishment. A re-build is the preferred solution. The Cambridge Methodist Circuit is investing heavily in sustaining its mission and facilities in East Chesterton, making a positive choice to continue to serve local needs in a ward with higher levels of social deprivation. We want existing users to enjoy high standards in the premises provided and to be proud to</p>			

contribute to the success of a landmark local facility which serves local needs, fits in with wider regeneration in the Chesterton area and contributes to community cohesion. We wish to see greater use of the premises by local people and believe this will result from such an investment. We are seeking to build on Methodist involvement in East Chesterton which extends back more than 150 years and reflects a current priority of the Methodist Church **‘to be a good neighbour to people in need and to challenge injustice’**.

We are seeking to develop further our excellent relationship with Cam Sight, who already make regular use of church facilities to provide various activities to support people with visual impairment. One aim of the project is to build an affordable community café/meeting point which is available both to service users as well as the wider community. Cam Sight are excited at the prospect of having access to such facilities.

Current users (beyond church activities):

- Cam-Sight and other visual impairment related groups
- Occasional Cam Sight training events, AGM etc
- Chesterton Choral Society rehearsals every Monday evening
- Foodbank Distribution Centre each Tuesday morning - since May 2014
- ‘Little Music Makers’, run by Chesterton Parent Group, each week providing a free music activity group for 50-70 under-5s & their carers.
- Church-run drop-in. Wednesday mornings
- Girls Brigade – activities for 5-18 years olds
- Chesterton Festival, Chesterton News and other local community initiatives e.g. community Christmas Tree
- Bi-monthly MP’s surgery
- Yoga class
- Occasional school events/visits & use by Clarence House Nursery
- Polling Station, when required

8. What preparations are in place? What still needs to be done?

a.	Project management	<p><i>In place:</i> CMC Steering group (incl members of Methodist Circuit leadership team & Wesley Methodist Church). Joint planning group with some trustees of Cam Sight. Early Jan ‘15: CMC & CamSight commissioned Freeland, Rees, Roberts Architects to carry out a feasibility study & site evaluation to assess options for both organisations to re-develop their premises. Integral to any scheme will be continued community use of the church premises plus a new facility within the church for hospitality</p> <p><i>Next steps:</i> Expand steering group to include community/user members.</p>
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b.	Local/user consultation	<i>In place:</i> Informal conversations with users, local councillors, ecumenical colleagues. <i>Next steps:</i> Share details of a feasibility study in early Spring 2015
c.	Land ownership	<i>In place:</i> The primary site for development is that of Chesterton Methodist Church. The Managing Trustees for this site are the Church Council of Wesley Methodist Church, Cambridge and Chesterton Methodist Church. <i>Next steps:</i> On-going conversation with neighbouring nursery
d.	Project design	<i>In place:</i> Outline feasibility study and site evaluation.
e.	Planning approval	-
f.	Funding	<i>In place:</i> There is a Trust Fund for CMC with c£50k - decisions still to be taken about how much will be devoted to the project. (Cam Sight have substantial funds earmarked for their building plans.) <i>Next steps:</i> <ul style="list-style-type: none"> • The Cambridge Methodist Circuit have committed to the project and will release a significant proportion of the proceeds of sale from Sturton Street Methodist Church to the project. The sale of Sturton Street Methodist will proceed further in Spring 2015. Due to the sensitivity of issues around the sale, no estimated value is stated in this application. • An application will be made to the East Anglia Methodist District. • Other funding bodies to be approached (eg Garfield Weston, Joseph Rank Trust, Allchurches Trust)

9. Any risks or potential negative impacts? How being addressed?

A full risk assessment will be carried out, but at present, as both Cam Sight and Chesterton Methodist Church (and the users of its premises) are already established and serving the community, we believe that the main outcome will be greater provision for Chesterton and the wider area.

10. Estimated project timescales

a.	Anticipated project start date	Late 2015
b.	Anticipated project completion date	End of 2016

Milton Road Community Hub

Progress report from Cambridgeshire County Council

Background (as previously reported)

1. Cambridgeshire County Council seeks to replace the existing Milton Road Library, at the corner of Milton Road and Ascham Road, which serves residents from across the North of the City – especially Arbury, East Chesterton and West Chesterton. The present building has severe structural problems, and engineering consultants have advised that it will not be economical to maintain beyond the short term. Financial pressures mean the County Council cannot meet the cost of replacing the building, but a mixed-use development of the site with flats on upper floors would be a practical means of safeguarding this facility for the longer term.
2. An allocation from the North Area Committee was sought, to allow for the inclusion of flexible community facilities which would not otherwise be affordable.
3. A Stakeholders' Steering Group was formed, with representatives from the County Council and City Council (Members and Officers) and from several different local community groups. The Steering Group has undertaken consultation with the wider community via a number of surveys and engagement events. A design brief has been drawn up.
4. Approximately 60m² of dedicated community space would be provided, available for local groups to book at any time. This would be in the form of a well-equipped meeting room with kitchenette facilities, probably with a flexible partition allowing for use by two smaller groups. In addition, the library would be equipped with fully mobile furniture, so that a much bigger combined area (in the region of 250 - 300 m²) can host community activities outside of library opening hours.
5. The estimated cost of the *dedicated* community space alone is approximately £130k - 150k¹. The North Area Committee's allocation of £100k in February 2014 therefore represents the majority of the estimated cost of this element.
6. The Friends of Milton Road Library and the Chesterton Community Association have expressed an interest in running the community facilities, with running costs met from hire charges, as at St Andrew's Hall, Chesterton.

1. Based on apportionment by floor area of the County Council's estimate for construction and fit-out costs.

7. We believe that this partnership between the City Council, the County Council and community groups offers a chance to provide a high quality community facility in a very cost effective way. It would also be highly sustainable, without any call on the City Council for ongoing running costs.

Update since last report

8. Hill Residential who have previous experience of providing numerous high-quality projects in the area (including the development of the new Great Shelford library and five key worker flats)) has continued to work with County Council Officers to evolve design ideas, and to test feasibility. There have been multiple rounds of informal pre-application consultation with City Council Planning Officers to ascertain what sort of development is likely to be judged suitable for the site.
9. By the summer, it was judged that there was sufficient common ground for the project to be deemed feasible in principle, although a final design proposal is still in the future and planning consent cannot be assumed. Responding to a pre-app submission, the Senior Planner commented, 'In conclusion, and on balance, I consider that this scheme, with amendments, could be supported subject to full consultation of neighbours and consultees'.
10. Feedback on the preliminary design obtained from the Stakeholders' Steering Group will influence the further evolution of the building.
11. In January 2015, the County Council's Highways and Community Infrastructure Committee reiterated the County Council's commitment to broadening the contribution of library buildings to local communities by opening them up to other uses; to further developing the role of community groups in the governance and delivery of services; and to developing flexible multi-purpose buildings.
12. Progress on moving the project forward has not advanced as fast as had been hoped, and the indicative timeline submitted to the North Area Committee in February 2014 needs significant revision. The major factors behind the delay have been a review of procurement options, and the discussions with planners.
13. The most deliverable solution preferred by County Council Officers is to proceed to appoint Hill Residential, the developer who has hitherto has been working on the project at risk. This would be an exception to the usual competitive tender process, and is being commended to County Council Members on the basis of a strong track record in the area including with other local authorities (they are currently undertaking an exemplar housing project for the City Council); the

quality of their work on the award winning Great Shelford Library project and on this project; and the desire to see a scheme delivered and as quickly as possible.

14. The decision on procurement goes to County Council Group Leaders on 5th February 2015 and, with their approval, to General Purposes Committee on 12th March 2015. It must be acknowledged that there are risks remaining:
 - a. Planning consent cannot be taken for granted, although the advice from City Council Planning Officers has been very encouraging. Local residents have expressed concerns about parking and about the scale of the proposed development. If appointed and terms are agreed, Hill will meet with the Stakeholder Steering Group, and the Planning Authority to seek to achieve a deliverable scheme.
 - b. County Council Members and Officers have strongly endorsed this project at key milestones, but development of the asset in this way remains subject to final approval by Group Leaders in February and General Purposes Committee in March, as noted above.
15. The County Council recognises that the North Area Committee has a duty to safeguard the City Council's interests over the use of the s.106 contributions, and that there cannot be an open-ended timescale. We would ask that the Committee maintain the allocation at the February meeting. We hope and expect that by the Autumn 2015 North Area Committee meeting we will be able to report that a contractor has been appointed and, hence, be able to give a reasonably assured timeline for delivery. Conversely, we fully accept that if we were unable to report substantial progress by the Autumn meeting, the Committee would have to give serious consideration to de-allocating the project.
16. For the present, we can sketch out a timeline that is *conditional* on approval of the preferred procurement option by the County Council's General Purposes Committee in March.
 - a. In those circumstances, we would seek to agree terms with the contractor during Spring/Summer, with a planning application to be submitted in the second half of 2015.
 - b. Construction is anticipated to take roughly 12 months from the start date on site, so the community facilities would be most likely to become available during the financial year 2016/17.

Ian Douglas, District Library Manager: Cambridge
Community and Cultural Services

ALEXANDRA GARDENS OUTDOOR GYM PROPOSAL

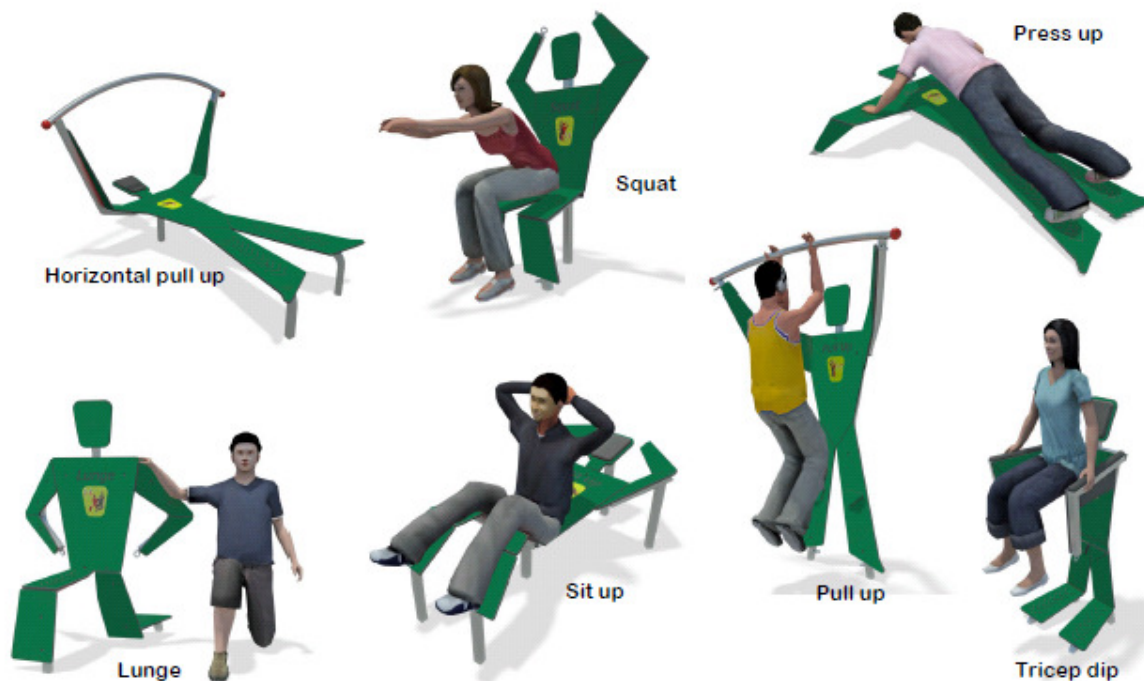
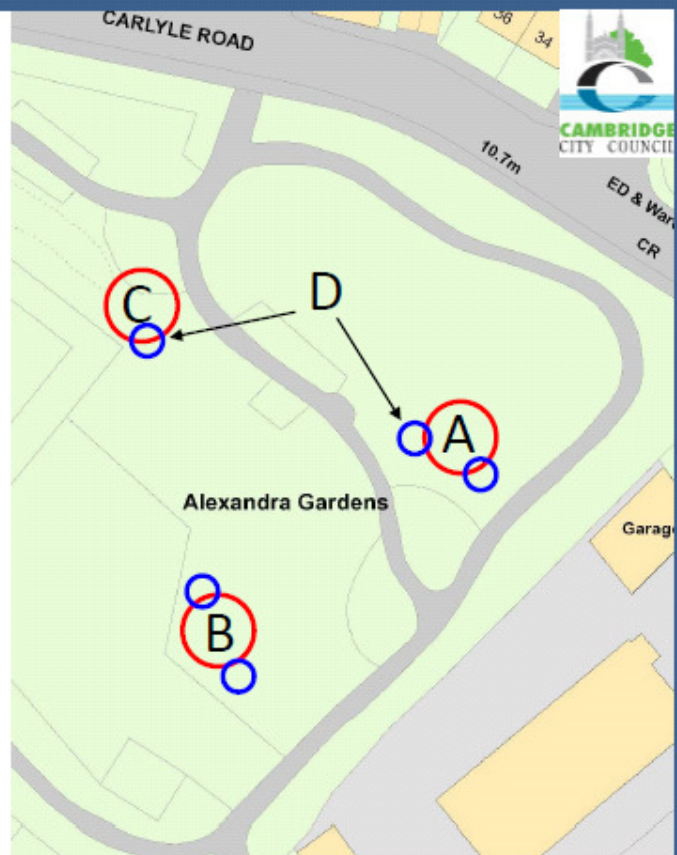
Cambridge City Council is proposing to site new outdoor gym equipment at Alexandra Gardens. There are several locations and options regarding the number and type of equipment that we are seeking public opinion on. The potential locations shown on the adjacent map are either clusters of equipment (options A,B or C) or a trail (option D). Each differs in their visibility, ease of access and proximity to other features in the park.

The proposed outdoor gym equipment consists of three, five or seven 'training buddies'. The items have no moving parts to reduce the need for ongoing maintenance. These pieces will be set into grass. The survey below includes questions on the location and number of features preferred.

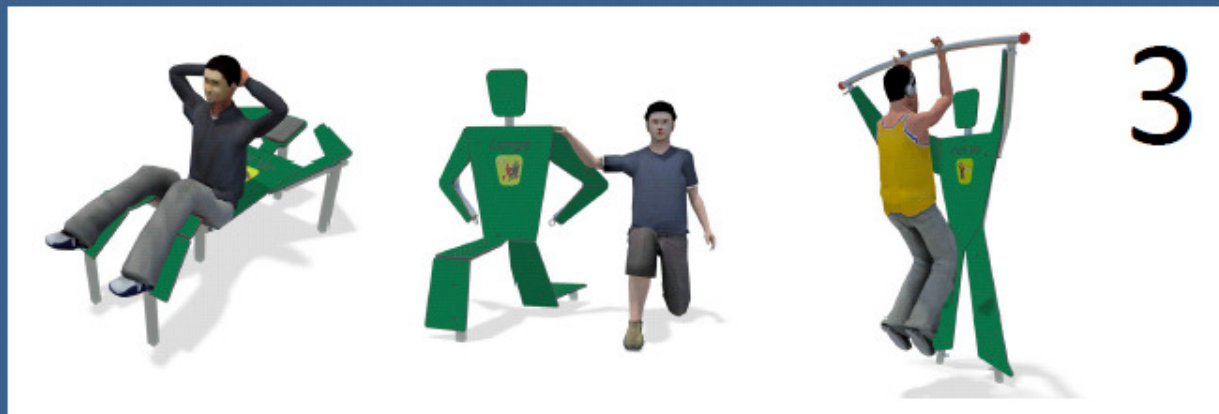
This survey is also available online at:

www.surveymonkey.com/s/93F6MF8

until 28th November 2014



OPTIONS FOR NUMBER OF ITEMS



OPTIONS FOR POSITION OF FEATURES ON SITE

A



This cluster is set within the grassed area close to the Carlyle Road side of the park where it will be easily seen by passers by. The position will be fairly close to the path, which is the main route around the park. This location is mostly out of sight of the existing play area.

B



This cluster is adjacent to the existing play space and outside the fenced area. This keeps the active equipment closer together so that families can use all the facilities on the site at the same time in one area. This location is also near to the main route around the park making the equipment fairly easy to access with a short walk across the grass.

C



This cluster is between the bowling green and the path and benefits from being close to the path for easy access, and is visible from Carlyle Road. It is also near to the play area should families wish to use both facilities, and leaves the larger green space open so that other informal games can be played.

D



This trail option proposes that the pieces (3,5 or 7) are spread over a larger area in different parts of the park. This would form a fitness trail around the area to be used as part of a larger circuit. Exact locations can be decided when the number of pieces have been confirmed.

We value your views on these plans and would appreciate your feedback. Please fill in the survey below.

1. Which location do you prefer?

A ☐

B ☐

C ☐

D ☐

None ☐

2. Why do you prefer this location? If you chose 'none' go to question 3.

3. If you chose 'none' please tell us why.

4. How many items would you prefer?

3 ☐

5 ☐

7 ☐

None ☐

5. Why do you prefer this number of items? If you chose 'None' go to question 6.

6. Do you have any other comments or suggestions?

Thank you for completing this survey

Please return this completed survey to Cambridge City Council

Freepost RTGU-HXRA-REBZ
Asset Management
Cambridge City Council
Mill Road Depot
Mill Road
CB1 2AZ

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CAMBRIDGE CITY COUNCIL

REPORT OF: Asset Manager – Streets and Open Space

TO: North Area Committee

12/02/2015

WARDS: East Chesterton

UPDATE ON LOCAL S106 PRIORITY PROJECT: BROWNSFIELD BMX/ MINI WHEELS FACILITY

1. INTRODUCTION

- 1.1 Using its devolved-decision-making powers over the use of S106 contributions, the North Area Committee on 22 November 2012 allocated £30k of devolved informal open space contributions for improvements to the BMX track next to Brownsfield community centre. Following an update to the Committee on 6 February 2014, however, it was agreed that more information and consultation with neighbours and BMX track users was needed before a report back to the Committee for a decision on this project.
- 1.2 A revised project appraisal was reported to the Committee on 3 July 2014, which reduced the scope of the project, with the emphasis now on use by mini-BMX bicycles and scooters aimed more at younger children. This appraisal was agreed, subject to further consultation on design options.
- 1.3 Following consultation last autumn, this latest report summarises the responds to the consultation and recommends a way forward for implementing the scheme which takes accounts of the views of both local residents and track users.

2. RECOMMENDATIONS

The North Area Committee Chair is recommended to:-

- a) approve Option D for the delivery of project PR031b – BMX/ mini wheels track next to Brownsfield Community Centre (S106) subject to adaptations set out at 3.18.6

3. Background

- 3.1 North Area Committee on the 6th of February 2014, resolved to defer consideration of additional funding and approval for the implementation of the BMX track improvements next to Brownsfield Community Centre.
- 3.2 At the North Area Committee Open Forum of the 6th February 2014, members of the public queried the impact on surrounding properties and whether or not there was support for the approved project.
- 3.3 In an updated project appraisal to the North Area Committee on the 3rd July 2014, it was agreed that further consultation with neighbours and BMX track users was required.
- 3.4 In this updated project appraisal, Officers' recommended lessening the impact of the project to emphasise mini-wheels rather than a full scale BMX track. The electronic start and lap time displays were removed from the design brief.
- 3.5 The design brief also stated that mini-wheels facilities are primarily for scooter users and mini BMX bicycles and are not intended to attract older riders.
- 3.6 Officers' have completed a Request for Quotation (RfQ) exercise to seek expressions of interests and offers from suppliers. This RfQ resulted in four schemes being offered which allowed for a further full and extended consultation of neighbours and other stakeholders.
- 3.7 An online consultation was hosted on the City Council's website and it ran from 24th October 2014 until the 28th November 2014. This consultation considered whether there was support for the BMX/ Mini wheels project, with respondents commenting on, and making a choice from the four options offered.
- 3.8 Officers' using the consultation sought views on four options:-
 - Option A Concrete finish, with subtle curves and ramps lowered into the landscape. This lowered the visual impact from the original proposal;
 - Option B A tarmac finish with a series of mounds with grass mounding to reduce the visual impact;
 - Option C A tarmac finish with different roll over hills with a quarter pipe; and

Option D Tarmac finish with different sized roll over hills, quarter pipe and areas ramped up to create mounds.

Appendix A details and illustrates the four options considered during the consultation.

- 3.9 This online consultation was supplemented by a paper based questionnaire (using the same information as the web questionnaire), and this was circulated to addresses within the Brownsfield area on the 24th October 2014. The total number of properties mail dropped (surrounding Brownfields Community Centre) is approximately 60, and 90 questionnaires were left at the Community Centre.
- 3.10 A drop in session was held on the 1st November from 1pm to 3pm, at the Brownsfield Community Centre, where Officers' outlined the proposal options. The session was intended to allow the opportunity for questions, prior to completing the questionnaire. This session was attended by 3 people. Officers' believe that, as many of the initial concerns relating to noise and competitive use of the space had been overcome through design, the levels of response were low.
- 3.11 The consultation was intended to give respondents the opportunity to say whether or not they support the plans associated with the proposed scooter park and to comment on the four design options.
- 3.12 A copy of the consultation paper is available at Appendix C.
- 3.13 There were 49 responses received to the consultation. Of the 49 responses received:
- 38 supported the need for a BMX/ Mini Wheels facility;
 - 8 did not support the need for a BMX/ Mini Wheels facility; and
 - 3 were unsure.

A summary of the reasons given by respondents for supporting/ not supporting the facility is included in appendix B.

- 3.14 As a consequence of the consultation, and having given all responses consideration, Officers' now have a better understanding as to whether or not the BMX/ mini wheels facility is supported.
- 3.15 Those respondents who did not support the BMX / mini wheels facility cited the following reasons.** *Officer responses are in italics directly below:-*

- 3.15.1 It is not needed and would be better elsewhere; Children enjoy the area as it is and can use their scooters.
There is an established use of BMX/ mini wheels around the neighbourhood, as expressed and stated by those that raised the project. There is also ongoing evidence of use of scooters from the Children and Young People Participation Service who conduct regular activities and workshops on site. Officers' have considered a range of locations and believe linking the proposed facility to the community centre area is the most effective use of available land.
- 3.15.2 It will attract quad bikers and motor scooters; Scooter and bikes do not use this area.
There is currently no evidence to support this claim. The recommended option however, does help to overcome these concerns through design.
- 3.15.3 Just the old BMX plan modified and presented again.
The old BMX plan was a single generic proposal; four different options were worked up for this consultation
- 3.15.4 The facility will attract young adults and vandalism; it will add to noise disturbance and bring Anti-Social Behaviour:
These are legitimate concerns, however previous experience and knowledge has shown that the installation of multi-use games area, skate parks & youth shelters does not increase the incidences of Anti-Social Behaviour. For example, recent similar installations at Cherry Hinton Ground and Nuns Way Recreation of skate parks have not prompted an increase in Anti-Social behaviour.
- 3.15.5 It spoils a natural area.
Officers have taken considerable lengths to make as minimal impact on the space as possible including the minimal pruning (only if necessary for health and safety) of any surrounding vegetation.
- 3.15.6 Effect on the natural environment/destroy the peace and quiet/noise can disrupt wildlife:
The introduction of a BMX/ mini wheels facility is unlikely to contribute greatly to any cumulative impact. The BMX / mini wheels facility is considered by Officers' to be another play offer and therefore deemed to have minimal additional impact on an area of land with an already established use.

- 3.15.7 There may not be the staffing or funds to supervise this space sufficiently; it will cause friction between the young people and other users.
It is envisaged that as the intended user of the facility are within the target range of the Children and Young Peoples Service; and as this service occupies the Brownsfield Community Centre that they will take an active role in managing this BMX/ mini wheels facility. This arrangement will be considered further when developing the scheme as it is not confirmed. It is not anticipated as being an issue in that CHYPPs team have had an active involvement in development of the current proposed facility.
- 3.15.8 Other use should be considered e.g. fruit trees and benches
The preferred option (option D) detailed at paragraph 3.18.8 can be adapted to includes such features.
- 3.15.9 It will devalue the surrounding property.
Officers are not aware of any link that would establish that an additional play facility installed into an existing park will devalue a property value.
- 3.15.10 Sad to lose the existing ground which is fun to use also.
The existing ground is an empty pit which has limited play value; this project will enhance opportunities for children's' play.
- 3.15.11 People from outside the area will be drawn in:
Play areas are intended to support communities and extending the use to residents outside the immediate Brownsfield area is justified on the basis that these are publicly funded accessible spaces.
- 3.15.12 Concerned at the cost and that it is too expensive;
A request for quotation exercise has been completed and all proposals are within the defined and approved budget.
- 3.15.13 It excludes other users from this area; Brownsfield is for the enjoyment of all not just for children.
Play areas are intended to support communities and extending the use to children is justified on the basis that these are publicly funded accessible spaces.
- 3.15.14 Other play equipment may be more suitable e.g. challenging climbing
Wheeled activity is one of the largest leisure pursuits for children and this facility will encourage greater participation and

enjoyment; Existing fixed play provision within the local area already fulfils this requirement.

- 3.15.15 There are similar facilities close by (less than a mile)
Similar facilities close by do not provide BMX/ mini wheels provision.
- 3.16 Those respondents who supported the BMX/ mini wheels facility cited the following reasons; Officer Responses are in italics directly below.**
- 3.16.1 It's a safer place for the children to play than on the streets;
Keeps stunts away from pedestrians.
Officers' believe the proposals overcomes the concerns raised about somewhere safe to play and the concerns regarding traffic and road safety as many children played in the road riding scooters.
- 3.16.2 Good addition to existing space.
The BMX/ Mini wheels facility is considered by Officers' to be another play offer and therefore deemed to added play value to an area of land with an already established play use.
- 3.16.3 Makes it a more exciting/interesting place to play.
The scooter park is considered by Officers' to be another play offer and therefore deemed to added play value to an area of land with an already established play use.
- 3.16.4 Easier to supervise.
Officers' believe the proposals will allow close supervision and overcomes the concerns raised about somewhere safe to play and the concerns regarding traffic and road safety as many children play in the road riding scooters.
- 3.16.5 Existing area is too muddy for scooters so developing would make more usable.
The construction proposed would allow all year round use.
- 3.16.6 Need more outdoor facilities; Looks like Fun/Good idea; this age group need somewhere to go/something to do.
This project will significantly contribute to improvements of outdoor play provision in the immediate area.
- 3.16.7 Scooting would be less noisy in this area then on the street.
The sounds of children playing on scooters would be maintained in an already designated area on the Brownsfield site.

- 3.16.8 Excellent for younger children; would make lots of people (children, parents and grandparents) happy.
A BMX/ mini wheels track fits into an already established play area expanding the range of choice of pre-teens provision.
- 3.16.9 Looks great/a great idea.
Modern play design makes no distinction between different types of fixed structures and placing a concrete track adjacent to metal play equipment follows this design philosophy.
- 3.16.10 Encourage play with other children: Long awaited by many young people.
The project is a strong offer in terms of enhancing the already existing usage of the space and will make BMX and mini wheels a more enjoyable pursuit.
- 3.16.11 No similar facilities nearby; Would add to the other great initiative run at Brownsfield; Would be great to have a facility like this closer to where we live; There is a need for this kind of facility; Will add to the community centre; Good use for this space; Good to encourage exercise; Easy entry sport so very inclusive; Helps to develop motor skills; Children deserve good places to play; great camaraderie between users at these facilities.
Officers agree with these comments and statements
- 3.17 Officers have read all responses to the consultation and responded to the points raised through this report. Officers' believe all concerns have been considered in this report.

3.18 Choosing which option to progress

- 3.18.1 Respondents to the consultation where asked to choose a preferred options from a choice of four. Appendix A details these options. 41 respondents of the 49 who replied answered these questions.
- 3.18.2 The response rates indicate option D as clear 1st (22 votes), with option A 2nd (15 votes).
- .
- Option A – 15 votes
 - Option B – 0 votes
 - Option C – 1 votes
 - Option D – 22 votes
 - None – 3 votes

Option D: Respondents favour this scheme for the following reasons:

<ul style="list-style-type: none"> • Like the design/look; • Seating would be a good addition; • More flexible for a range of ages and abilities; • More options for learning new tricks; • More advanced/challenging; • Ramps get used the most; this option has the most of those; 	<ul style="list-style-type: none"> • More interesting; • Would fit into the space well; • Would be better with a bypass for more challenging sections/more range; • Looks the most fun; • Can use other things like BMXs; • Safety aspect.
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Option A: Respondents favour this scheme for the following reasons:

<ul style="list-style-type: none"> • Benches good for adults; • Well integrated into the environment/makes surroundings usable for everyone; • Good for younger users; • Good for full range of users; • Looks the best in the context; • Most Interesting; • Not too challenging 	<ul style="list-style-type: none"> • Smooth/gentle for users; • Good Fun; • Most suitable for scooters rather than boards or BMXs; • Low impact; • Multi-function area; • Full range of challenge; • Not as menacing as the other options.
--	---

3.18.5 Officers have considered the points raised from the consultation and the objections to the BMX/ Mini wheels facility when technically appraising all of the options submitted. All options are capable of being delivered within the available budget.

3.18.6 Based on the options appraisal, including representations received, Option D is considered by Officers' to be the preferred option, subject to the following modifications:

- a. Add benches and bins;
- b. Infill the limestone grit with concrete or tarmac to facilitate scooter usage;
- c. Modify the berms to encourage scooter use; and

- d. Keep all existing shrubs and adapt the design to blend into the existing landscape.

These modifications are required to address the design issue that option D is a full BMX facility and therefore likely to attract a competitive user who may travel distance to access it, ie. from outside of local neighbourhood. This is contrary to the need to lessen the impact of the project and to emphasise mini-wheels, rather than a full scale BMX track.

- 3.18.7 Option D is also favoured by the Children and Young Peoples Participation Service, in response to representations made by local children and young people, which the service has engaged with.
- 3.18.10 Officers have considered all the options and support Option D, with the adaptations proposed in 3.18.6 for the following reasons:
 - a) The proposal is the most favoured amongst consultation respondents;
 - b) Then proposal is the most favoured amongst its target audience;
 - c) Minor changes, can overcome concerns about competitive use; and
 - d) Officers' can install additional benches outside this project brief.

4. Implications

(a) **Financial Implications**

A full project appraisal will be completed which will cover the financial elements of this project. The project appraisal will be considered by Chair, Vice Chair and Opposition Spokes.

(b) **Staffing Implications**

There is no staff implications associated with this project

(c) **Equality and Poverty Implications**

An equalities impact assessment has not been completed at this stage.

(d) **Environmental Implications**

A climate change rating of –L is applied to indicate that the proposal has a low negative impact. The loss of open space and the use of concrete in the build have contributed to this rating.

(e) **Procurement**

A RfQ exercise has been completed and the costs of this project are known. No further procurement is anticipated.

(f) **Consultation and communication**

No further consultation is anticipated. A communication plan will be developed if the project is approved at the final Project Appraisal stage.

(g) **Community Safety**

Respondents to the consultation have raised concerns about the increased likelihood of anti-social behaviour associated with the BMX/ Mini wheels facility. These are legitimate concerns. However previous experience and knowledge has shown that the installation of multi-use games area, skate parks & youth shelters does not increase the incidences of Anti-Social Behaviour. Recent installations at Cherry Hinton Recreation Ground of a Panna goal and skate park have not prompted an increase in Anti-Social behaviour.

5. Background papers

The following background papers were used in the preparation of this report:

- Previous project appraisals and committee reports relating to this project.

6. Appendices

Appendix A – The four options considered;

Appendix B – A summary of all responses received (for/ against);

Appendix C – A copy of the consultation document.

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Author's Name:	Alistair Wilson
Author's Tel. No.:	01223 458514
Author's Email:	alistair.wilson@cambridge.gov.uk

Appendix A – The options (taken from inside cover of consultation flier)

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Option

A

This scooter trail is a smooth concrete track with subtle curves and ramps and interesting low transitions. Rather than mounding around the elements this track is lowered into the landscape and flows over it following the changing levels. This

lowers the visual impact of the design while making the feature more versatile to use. This scheme also includes areas for seating and has varying textures. It also forms a connection back to the existing path through the site.

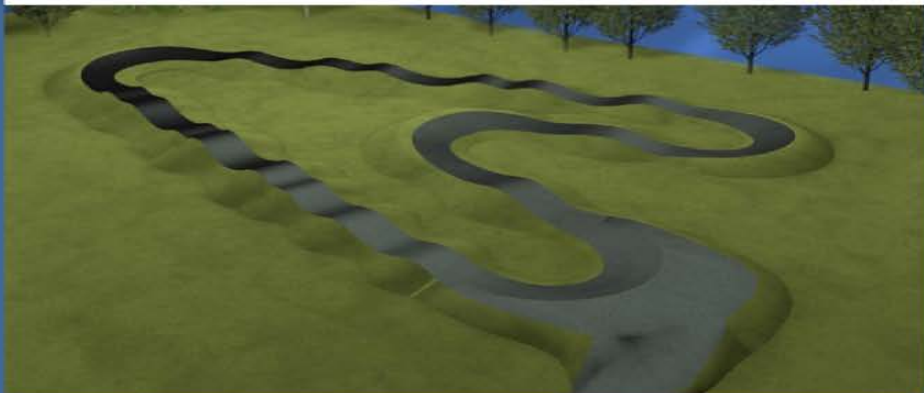


Option

B

This scooter trail is a smooth tarmac surface with a series of varying roll-over mounds and curved corner transitions. The appearance of the track will be softened overall with grass mounding to the side of the features to reduce the

visual impact. This feature includes a section to connect back to the existing path running through the site.

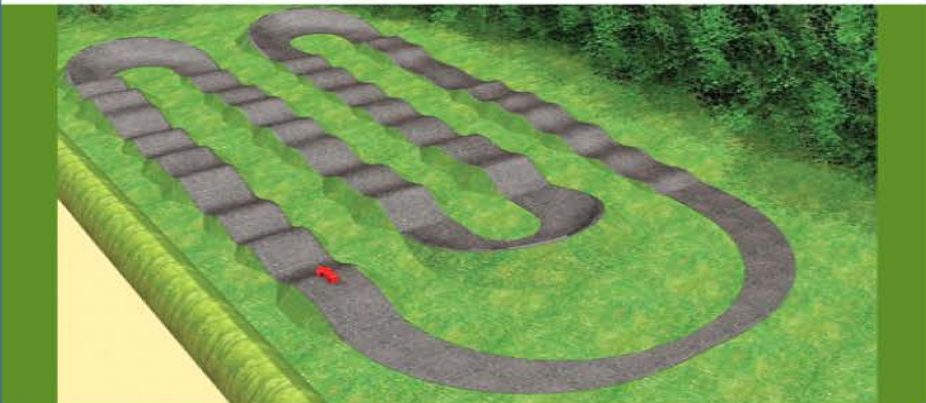


Option

C

This scooter trail is a smooth tarmac surface with a series of different sized roll-over hills and curved corner sections. This circular route has quarter pipes and subtle level changes. Earth bunds will be used to reduce the

fall distance on either side of the higher sections and re-use the excavated soil.



Option

D

This scooter trail is a smooth tarmac surface with a series of different sized roll-over hills, challenging corner sections and quarter pipes elements. Areas of earth are ramped up to create mounds behind and beside the

features, to reduce the fall distance and soften the overall appearance.



Appendix B – Summary of stakeholder responses

Comments in support	Reasons for not supporting
<ul style="list-style-type: none"> • Need more outdoor facilities • Looks like fun/good idea • Good to encourage exercise • Great idea/addition to the space • Less crime at young age • Keeps children off the pavements/safer/designated area • No similar facilities nearby • Existing area is too muddy for scooters so developing would make more usable. • This age group need somewhere to go/something to do • Would get a lot of use in this area • Helps to develop motor skills • Keeps stunts away from pedestrians • Children deserve good places to play • Would add to the other great initiative run at brown's field • Something different for the area • Would make lots of people (children, parents and grandparents) happy • Easy entry sport so very inclusive • Great camaraderie between users at these facilities • Would be great to have a facility like this closer to where we live • There is a need for this kind of facility • Will add to the community centre • Scooters very popular • Young people are expected to be out of sight/quiet/inside(then media complains about obesity) • Children will love it • Encourage play with other children • Long awaited by many young people • Good use for this space 	<ul style="list-style-type: none"> • Excludes other users from this area • Will attract more people to the area (at night) and lead to more anti-social behaviour • Will affect the peace of the surrounding residents/cause noise • Would be better elsewhere • There may not be the staffing or funds to supervise this space sufficiently • Other use should be considered (e.g. fruit trees and benches) • Cause friction between the young people and other users • Sad to lose the existing ground which is fun to use also • Other play equipment may be more suitable e.g. challenging climbing • Unclear what age group this is for • Unclear what equipment will be used, some options e.g.more suitable for BMX • Will affect the value of property • Brown's field is for the enjoyment of all not just for children • Limits use to a minority of users who take part in this activity • Just the old BMX plan modified and presented again • Spoils a natural area • Children enjoy the area as it is and can use their scooters • Will attract quad bikers and motor scooters • Scooter & bikes do not use this area • Not a priority in this time of limited budgets • Similar facilities close by (less than a mile)

Junior Scooter Facility Questionnaire

This survey is also available online at: www.surveymonkey.com/s/BS9LHDH

1. Do you support the need for a junior scooter facility in Brown's Field?

Yes ☐ No ☐ Not Sure ☐

2. Please use the space below to explain your answer:

3. If you answered yes to question 1, which one of the design options do you prefer?

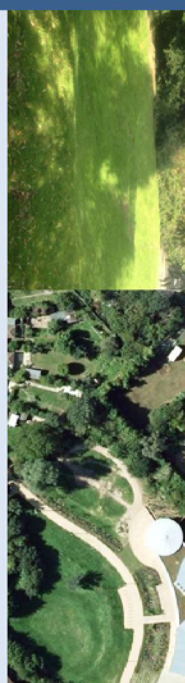
A ☐ B ☐ C ☐ D ☐ None ☐

4. What is it about your preferred option that you like?

5. Please use the space below for any other comments or suggestions you have on the proposed facility.

Please return your completed form to us at:

Freeport RTGU-HXRA-REBZ
Asset Management
Cambridge City Council
Mill Road Depot
Mill Road
CB1 2AZ



Brown's Field

Cambridge City Council are interested in obtaining your views on plans to develop a junior scooter facility for children on Brown's Fields (see location plan opposite). This is being funded by developers contributions.

We hope you will use this opportunity to say whether or not you support the plans, and to comment on the four design options outlined overleaf. The four designs are based on the same brief but vary in complexity and challenge offered but are based on the same sized footprint.

To respond to this consultation, please complete and return the questionnaire on the back of the form or online at:

www.surveymonkey.com/s/BS9LHDH

The deadline for returns is **28th November 2014**



Please attend the **public consultation event** at Brown's Field community centre on 1st November at 1pm-3pm, where you will have the opportunity to see the four design options, and talk to us in person.

If you have any questions please call Declan on 01223 457000 or email parks@cambridge.gov.uk

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